

**MINUTES  
YALE CITY COMMISSION  
REGULAR MEETING  
213 N. MAIN STREET, YALE, OKLAHOMA  
NOVEMBER 12, 2024  
6:30 P.M.**

**OPENING PRAYER** – The opening prayer was led by Richard Adsit

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:30 p.m. on Tuesday, November 12, 2024 by Mayor Jason Brown.
2. **ROLL CALL** – Those present were Brian Porter, Jr., Jason Brown, Karen Hart, Richard Adsit and Nancy Griffin.
3. **CONSENT AGENDA** – Jason Brown requested to have purchase orders 84008, 84031, 84051 and 84055 removed. Richard Adsit requested to have purchase order 84061 removed. Brian Porter, Jr. made the motion to approve the remainder of the consent agenda, Nancy Griffin seconded the motion which passed as follows: Yea: Porter, Hart, Griffin, Brown Abstain: Adsit.
  - a. **Approval of Minutes**
    - i. **Regular Meeting – October 8, 2024**
    - ii. **Special Meeting – October 30, 2024**
  - b. **Approval of Claims**
  - c. **Financial Statements**
4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – Brian Porter, Jr. made the motion to approve purchase orders 84008, 84031, 84051 and 84055. Karen Hart seconded the motion which passed as follows: Yea: Porter, Hart, Griffin Abstain: Adsit, Brown

Richard Adsit made the motion to table purchase order 84061, subject to call, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Porter, Hart, Griffin, Brown Abstain: Adsit.

**5. PUBLIC APPEARANCES** – None

*The public may address the Mayor and City Commission at this time regarding matters over which the Commission has control that are not listed on the agenda. The City Commission is prohibited by the Oklahoma Open Meeting Law from discussing or taking any action on matters presented during this time and may refer such items to the appropriate staff members for resolution. (Title 25, Section 301)*

**6. RESOLUTIONS**

- a. **Consideration, discussion and action on Resolution No. 13-2024 “A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF YALE, OKLAHOMA TO SIGN AND ISSUE AN ELECTION PROCLAMATION CALLING FOR THE 2025 GENERAL ELECTION AND A RUNOFF ELECTION IF NEEDED, IN THE CITY OF YALE, OKLAHOMA.”** – Mr. McMillian explained this is our annual election proclamation as required by law. Brian Porter, Jr. made the motion to approve Resolution 13-2024, Richard Adsit seconded the motion which passed as follows: Yea: Porter, Hart, Adsit, Griffin, Brown Nay: None.
- b. **Consideration, discussion and action on Resolution No. 14-2024 “A RESOLUTION ADOPTING AMENDMENTS TO THE CITY OF YALE PERSONNEL POLICY.”** – Ms. Couch reviewed the longevity policy as it was presented. There are several changes from what was presented previously however this makes it a much simpler policy to follow. Karen Hart made the motion to approve Resolution 14-2024, Nancy Griffin seconded the motion which passed as follows: Yea: Porter, Hart, Adsit, Griffin Abstain: Brown

## 7. ORDINANCES

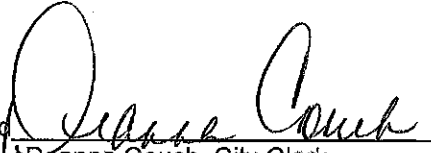
- a. **Consideration, discussion and action on Ordinance No. 418 "AN ORDINANCE AMENDING THE CITY OF YALE CMO PLAN, ADOPTING THE REVISED AND RESTATED OKLAHOMA MUNICIPAL RETIREMENT FUND MASTER DEFINED CONTRIBUTION RETIREMENT PLAN AND DECLARING AN EMERGENCY.** – Richard Adsit made the motion to approve Ordinance No. 418, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Porter, Hart, Adsit, Griffin, Brown Nay: None.
- b. **Consideration, discussion and action to declare an emergency on Ordinance No. 418 being necessary for the preservation of the public health, peace and safety of the citizens of the City of Yale, Oklahoma.** – Richard Adsit made the motion to declare an emergency on Ordinance No. 418, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Porter, Hart, Adsit, Griffin, Brown Nay: None.

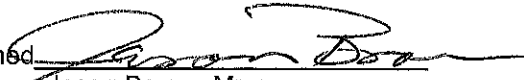
## 8. GENERAL ORDERS

- a. **Consideration, discussion and action on awarding a bid and authorizing the Mayor to execute a construction contract for such bid for the Yale Senior Center located at 111 N. "B" Street.** – Mr. McMillian stated bid tabulations were presented by Mark Gandy, references are still being checked. The plan is to award both contracts early in December or possibly the December regular board meeting. Jason Brown made the motion to table this item to the December 10, 2024 regular meeting. Brian Porter, Jr. seconded the motion which passed as follows: Yea: Porter, Hart, Adsit, Griffin, Brown Nay: None.
- b. **Consideration, discussion and action on the property addressed at 715 E. Erie Avenue.** – Current pictures of the property were presented. Officer Moore recommended more time as the progress on the property has been good however there are abandoned vehicles still located on the property. Richard Adsit made the motion to table the item to the January 14, 2025 regular meeting. Jason Brown seconded the motion which passed as follows: Yea: Porter, Hart, Adsit, Griffin, Brown Nay: None.
- c. **Consideration, discussion and action on a proposal for an annual incentive payment to the City of Yale full-time employees for the month of December 2024.** – Richard Adsit made the motion to approve annual incentive payments to full-time employees for the month of December 2024 in the amount of \$500.00, Nancy Griffin seconded the motion which passed as follows: Yea: Porter, Hart, Adsit, Griffin Abstain: Brown
- d. **Consideration, discussion and action on a proposal for an annual incentive payment to the City of Yale part-time employees for the month of December 2024.** – Richard Adsit made the motion to approve annual incentive payments to part-time employees for the month of December 2024 in the amount of \$250.00, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Porter, Hart, Adsit, Griffin, Brown Nay: None.
- e. **Consideration, discussion and action on possible amendments to the provisions of Article 1 of Chapter 5 and Article 3 of Chapter 5 of the Yale City Code as those articles pertain to the regulation and licensing of Itinerant Merchants and Solicitors within the City of Yale.** – Ms. Hart voiced concerns that were given to her by local brick and mortar eateries over the increase in food trucks within the City. Mr. Adsit stated that it was important to support our local businesses. Ms. Griffin did suggest that some the wording in the City Code could be revised. Mr. Brown stated that it was not right of the citizens or the commission to deny food trucks, competition is good for any business. Mr. Porter stated he could see both sides, local businesses have to have the support of the City however food trucks had their place, a balance just needed to be found. Several residents and business owners were in attendance to voice concerns and view points. No action was taken on this item.

9. **ADJOURNMENT** – Brian Porter, Jr. made the motion to adjourn, Richard Adsit seconded the motion which passed as follows: Yea: Porter, Hart, Adsit, Griffin, Brown Nay: None.

The regular meeting of the Yale City Commission was adjourned at 7:32 p.m. on Tuesday, November 12, 2024.

Signed   
Deanna Couch, City Clerk

Signed   
Jason Brown, Mayor

**NOTICE OF THIS MEETING WAS POSTED ON THE 8<sup>TH</sup> DAY OF NOVEMBER 2024 AT 4:30 P.M.  
AT YALE CITY HALL.**