

**MINUTES
YALE CITY COMMISSION
REGULAR MEETING
213 N. MAIN STREET, YALE, OKLAHOMA
JUNE 11, 2024
6:30 P.M.**

OPENING PRAYER – Richard Adsit

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:31 p.m. by Mayor Jason Brown.
2. **ROLL CALL** – Those present were Brian Porter, Jr., Jason Brown, Karen Hart, Richard Adsit and Nancy Griffin.
3. **CONSENT AGENDA** – Jason Brown requested to have purchase order 79008 removed and Nancy Griffin requested to have purchase order 79016 and 79049 removed. Richard Adsit made the motion to approve the remainder of the consent agenda, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin, Brown Nay: None.
 - a. **Approval of Minutes**
 - i. **Regular Meeting – May 14, 2024**
 - ii. **Special Meeting – May 21, 2024**
 - b. **Approval of Claims**
 - c. **Financial Statements**
4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – Brian Porter, Jr. made the motion to approve purchase order 79008, Richard Adsit seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin Abstain: Brown.

Nancy Griffin questioned how many stop signs were purchased with purchase order 79016, also what water tower was repaired with purchase order 79049. Jason Brown made the motion to approve purchase orders 79016 and 79049, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin, Brown Nay: None.

5. **PUBLIC APPEARANCES** – Maurice Lozier stated the Southeast side of the water tower is overflowing. In 2009 a complete radio signal control system was installed to control all of the towers remotely. It should be in the armory which would help on water leaks.

6. RESOLUTIONS

- a. **Consideration, discussion and action on Resolution No. 07-2024 “A RESOLUTION TO DECLARE THAT AN EMERGENCY EXISTS WITHIN THE CITY OF YALE PURSUANT TO THE PROVISIONS OF TITLE 61, SECTION 130 OF THE OKLAHOMA STATUTES AND THAT THE CITY MANAGER OF THE CITY OF YALE IS AUTHORIZED TO ENTER INTO A CONTRACT FOR THE REPAIR OF SUCH ARMORY BUILDING AND ROOF TO PREVENT POSSIBLE LOSS OF LIFE, INJURY OR DAMAGE TO THE PROPERTY.”** – Jason Brown made the motion to table this item subject to call, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin, Brown Nay: None.

Jason Brown made the motion to remove item 6a from the table, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin, Brown Nay: None.

Jason Brown made the motion to approve Resolution No. 07-2024, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Adsit, Porter, Griffin, Brown Nay: Hart.

7. GENERAL ORDERS

- a. **Consideration, discussion and action to find the possible collapse, deterioration and damage to the roof of the Yale Armory building existing within the City of Yale, endangering the health and safety of persons and property within the City of Yale due to the danger to the public from such structure.** – Mr. Kelly discussed during the special meeting there were lost electric meters due to meters filling with water adding that the insurance company had agreed to pay for all the repairs. Mrs. Griffin stated that the building was a historical building and a part of our history and we needed to do what we could to preserve the few buildings we have left. Mr. **Brown stated that regardless of the red tape, the repairs needed are an emergency and if the rain continues as it has been it could be devastating to the property.** Richard Adsit made the motion to find the damage to the roof of the Yale Armory building within the City of Yale an emergency, endangering the health and safety of persons and property within the City of Yale due to danger to the public from such structure. Brian Porter, Jr. seconded the motion which passed as follows: Yea: Adsit, Porter, Griffin, Brown Nay: Hart.
- b. **Consideration, discussion and action on an operating agreement with Yale Youth Sports Association.** – Mrs. Griffin asked if the association provided the city with a calendar of events, Mr. Kelly stated we had received notifications from them in the past and we could request that again. Richard Adsit made the motion to approve the operating agreement with the Yale Youth Sports Association, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin, Brown Nay: None.
- c. **Consideration, discussion and action on fiscal year 2023-2024 budget amendments.** – Richard Adsit made the motion to approve the fiscal year 2023-2024 budget amendments as presented, Nancy Griffin seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin, Brown Nay: None.
- d. **Consideration, discussion and action to authorize staff to approve and all further required budget amendments to close out the fiscal year 2023-2024 budget.** – Nancy Griffin made the motion to authorize staff to approve any and all further required budget amendments to close out the fiscal year 2023-2024, Richard Adsit seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin, Brown Nay: None.
- a. **Consideration, discussion and action to declare the property at 110 S. “D” Street as dilapidated and a detriment to the health, benefit or welfare of the public.** – Chief Kelly presented pictures of the property from today. Mrs. Griffin stated that this had been before the commission for almost a year and asked for any sort of timeframe. Mr. Thomas presented stating that he had built the walls on the inside of the house and building a house took time and money. Mr. Kelly suggested fencing off the property like a construction site to alleviate any safety issues. Richard Adsit made the motion to extend the abatement for 90 days and the owner put up safety fences around the property to protect neighbors. Nancy Griffin seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin Nay: Brown.
- b. **Consideration, discussion and action to authorize the following changes on City of Yale American Heritage Bank accounts.** – Brian Porter, Jr. made the motion to authorize the listed changes on the City of Yale American Heritage Bank accounts. Jason Brown seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin, Brown Nay:None.
 - i. **Remove Mike Strader, Commissioner**
 - ii. **Remove Larry Brown, Vice-Mayor**
 - iii. **Change Nancy L. Griffin, Vice-Mayor**
 - iv. **Add Richard Adsit, Commissioner**
 - v. **Add Brian Porter, Jr., Commissioner**
 - vi. **Add Karen Hart, Commissioner**
 - vii. **Authorized signers will be: Jason Brown, Mayor; Nancy L. Griffin, Vice-Mayor; Richard Adsit, Commissioner; Brian Porter, Jr., Commissioner; Karen Hart, Commissioner;**

Phillip Kelly, Interim City Manager; Deanna Couch, City Clerk; Misty Hau, Court Clerk;
Tim Campbell, Asst. Trust Manager.

8. MISCELLANEOUS

- a. **Consideration, discussion and action regarding a request to hold a firework display in Jim Thorpe Park on July 4, 2024.** – Brian Porter, Jr. made the motion to approve a firework display in Jim Thorpe Park on July 4, 2024, Nancy Griffin seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin, Brown Nay: None.

Brian Porter, Jr. made the motion to recess the Yale City Commission meeting, Jason Brown seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin, Brown Nay: None The Yale City Commission meeting was recessed at 7:09 p.m. on Tuesday, June 11, 2024.

Jason Brown made the motion to reconvene the Yale City Commission meeting, Nancy Griffin seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin, Brown Nay: None The Yale City Commission meeting was reconvened at 7:20 p.m. on Tuesday, June 11, 2024.

9. EXECUTIVE SESSION

- a. **An Executive Session for the purpose of holding confidential communication pursuant to 25 O.S. §307 (B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of City Manager.** – Jason Brown made the motion to enter into executive session, Richard Adsit seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin, Brown Nay: None.

The meeting entered into executive session at 7:21 p.m.

Jason Brown made the motion to exit executive session, Karen Hart seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin, Brown Nay: None. Executive session was exited at 8:37 p.m.

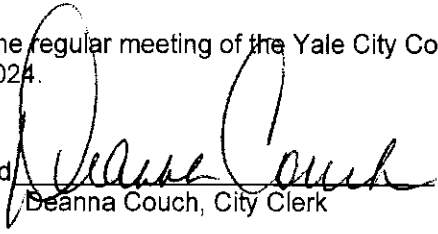
10. RETURN FROM EXECUTIVE SESSION

- a. **Possible action regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation of City Manager.** – No votes/no action were taken in executive session.


- 11. ADJOURNMENT** – Brian Porter, Jr. made the motion to adjourn, Jason Brown seconded the motion which passed as follows: Yea: Hart, Adsit, Porter, Griffin, Brown Nay: None.

The regular meeting of the Yale City Commission was adjourned at 8:38 p.m. on Tuesday, June 11, 2024.

Signed


Deanna Couch, City Clerk

Signed


Jason Brown, Mayor

NOTICE OF THIS MEETING WAS POSTED ON THE 7TH DAY OF JUNE 2024 AT 4:30 P.M. AT YALE CITY HALL.