

**MINUTES  
YALE CITY COMMISSION  
REGULAR MEETING  
213 N. MAIN STREET, YALE, OKLAHOMA  
MAY 14, 2024  
6:30 P.M.**

**OPENING PRAYER** – Richard Adsit led the opening prayer

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:33 by Mayor Jason Brown.
2. **ROLL CALL** – Those present were Brian Porter, Jr., Jason Brown, Karen Hart, Richard Adsit and Nancy Griffin.
3. **SWEARING IN CEREMONY**
  - a. **Seating of Karen Hart, Commission Seat No. 3** – Ms. Hart took her oath of office with the City Clerk on Tuesday, May 14<sup>th</sup> prior to the meeting.
  - b. **Seating of Richard Adsit, Commission Seat No. 4** – Mr. Adsit took his oath of office with the City Clerk on Tuesday, May 14<sup>th</sup> prior to the meeting.
4. **ANNUAL COMMISSION ORGANIZATION AND APPOINTMENTS**
  - a. **Election of Mayor** – Richard Adsit made the motion to nominate Jason Brown for the position of Mayor, Karen Hart made the motion to nominate Nancy Griffin for the position of Mayor. Mrs. Griffin declined the nomination, Brian Porter, Jr. seconded the nomination for Jason Brown which passed as follows: Yea: Porter, Brown, Hart, Adsit, Griffin Nay: None.
  - b. **Election of Vice-Mayor** – Richard Adsit made the motion to nominate Nancy Griffin for the position of Vice-Mayor, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Porter, Brown, Hart, Adsit, Griffin Nay: None.
  - c. **Appointment of City Attorney** – Jason Brown made the motion to retain Roger McMillian as City Attorney, Richard Adsit seconded the motion which passed as follows: Yea: Porter, Brown, Adsit, Griffin Nay: Hart.
  - d. **Appointment of Municipal Judge** – Jason Brown made the motion to retain Frank Muret as Municipal Judge, Richard Adsit seconded the motion which passed as follows: Yea: Brown, Adsit, Griffin Nay: Porter, Hart.
5. **CONSENT AGENDA** – Jason Brown requested to have purchase orders 78008, 78016, 78042, 78045 and 78057 removed from the consent agenda. Richard Adsit made the motion to approve the remainder of the consent agenda, Nancy Griffin seconded the motion which passed as follows: Yea: Porter, Brown, Hart, Griffin Nay: Adsit.
  - a. **Approval of Minutes**
    - i. **Regular Meeting – April 9, 2024**
    - ii. **Special Meeting – April 29, 2024**
  - b. **Approval of Claims**
  - c. **Financial Statements**
6. **ITEMS REMOVED FROM THE CONSENT AGENDA** – Nancy Griffin made the motion to approve purchase orders 78008/, 78016, 78042, 78045 and 78057, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Porter, Adsit, Griffin Nay: Hart, Brown.
7. **PUBLIC HEARING**
  - a. **A Public Hearing to receive comments regarding the City of Yale proposed 2024-2025 fiscal year municipal budget.** – The public hearing for comments was opened at 6:39 p.m., there were no public comments made; the public hearing was closed at 6:40 p.m.
8. **PUBLIC APPEARANCES** – None
9. **GENERAL ORDERS**
  - a. **Consideration, discussion and action on proposals from Schemmer and Associates regarding the Senior Citizens Center, Armory Building and City Hall.** – Mark Gandy with Schemmer and Associates

presented proposals for all three buildings. Mrs. Couch reported that there were FEMA claims on all three buildings as well as insurance claims on the Senior Center and Armory building. For the FEMA funding there can be no change in footprint to the buildings. Mr. Kelly recommended to rebuild the Senior Center, remodel and re-roof City Hall and re-roof the Armory building. Jason Brown made the motion to remodel and re-roof City Hall and renovate the existing Senior Center building. Richard Adsit made the motion to amend the original motion to remodel and re-roof City Hall, Rebuild the Senior Center on a new slab and re-roof the Armory building. Brian Porter, Jr seconded the motion to amend the original motion which passed as follows: Yea Porter, Adsit, Griffin, Brown Nay: Hart. Brian Porter, Jr. then seconded the original amended motion which passed as follows: Yea: Porter, Adsit, Griffin, Brown Nay: Hart.

- b. **Consideration, discussion and action on fiscal year 2023-2024 municipal budget amendments.** – Jason Brown made the motion to approve the proposed 2023-2024 municipal budget amendments, Nancy Griffin seconded the motion which passed as follows: Yea: Porter, Adsit, Griffin, Brown Nay: Hart.
- c. **Consideration and discussion on the proposed 2024-2025 fiscal year municipal budget.** – Staff discussed the budget including the full-time fire position.
- d. **Consideration, discussion and action on a Certificate of Order to the County Clerk and County Treasurer.** – Nancy Griffin made the motion to approve the Certificate of Order to the County Clerk and County Treasurer. Brian Porter, Jr. seconded the motion which passed as follows: Yea: Porter, Hart, Adsit, Griffin, Brown.

#### 10. RESOLUTIONS

- a. **Consideration, discussion and action on Resolution No. 06-2024 “A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF YALE, OKLAHOMA, ADOPTING THE OPERATING BUDGET FOR FISCAL YEAR 2024-2025.”** – Jason Brown made the motion to approve Resolution No. 06-2024, Richard Adsit seconded the motion which passed as follows: Yea: Porter, Adsit, Griffin, Brown Nay: Hart.

#### 11. MISCELLANEOUS

- a. **Consideration, discussion and action on selection of two nominees from the list of nominees on the 2024 Oklahoma Municipal Assurance Group Official Ballot for the Board of Trustees election and submitting the two selected nominees as the City of Yale official vote on the election of trustees on the 2024 Oklahoma Municipal Assurance Group Official Ballot.** – Richard Adsit made the motion to nominate David Mason and Mike Bailey to the 2024 OMAG Board of Trustees, Jason Brown seconded the motion which passed as follows: Yea: Porter, Hart, Adsit, Griffin, Brown Nay: None.

#### 12. EXECUTIVE SESSION

- a. **An Executive Session for the purpose of holding confidential communication pursuant to 25 O.S. §307 (B)(1) to discuss the employment and retirement of Stephen Lombard.** – Not needed

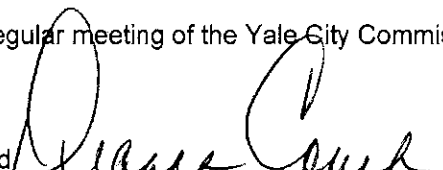
#### 13. RETURN FROM EXECUTIVE SESSION

- a. **Consideration, discussion and action regarding the retirement and pension benefits of Stephen Lombard.**


- 14. **ADJOURNMENT** – Brian Porter, Jr. made the motion to adjourn, Richard Adsit seconded the motion which passed as follows :Yea: Porter, Hart, Adsit, Griffin, Brown Nay: None.

The regular meeting of the Yale City Commission was adjourned at 7:47 p.m. on Tuesday, May 14, 2024.

Signed

  
Deanna Couch, City Clerk

Signed

  
Jason Brown, Mayor

**NOTICE OF THIS MEETING WAS POSTED ON THE 10<sup>TH</sup> DAY OF MAY 2024 AT 3:00 P.M. AT YALE CITY HALL.**