

**MINUTES  
YALE CITY COMMISSION  
REGULAR MEETING  
213 N. MAIN STREET, YALE, OKLAHOMA  
NOVEMBER 14, 2023  
6:30 P.M.**

**OPENING PRAYER** – Larry Brown

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:30 p.m. on Tuesday, November 14, 2023 by Mayor Jason Brown.
2. **ROLL CALL** – Those present were Brian Porter, Jr., Jason Brown, Larry Brown, Mike Strader and Nancy Griffin.
3. **CONSENT AGENDA** – Jason Brown requested to have purchase orders 72021, 72051 and 72072 removed from the consent agenda. Brian Porter, Jr. made the motion to approve the remainder of the consent agenda. Larry Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown and Jason Brown.
  - a. **Approval of Minutes**
    - i. **Regular Meeting – October 10, 2023**
  - b. **Approval of Claims**
  - c. **Financial Statements**
4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – Nancy Griffin made the motion to approve purchase orders 72021, 72051 and 72072, Mike Strader seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown Abstain: Jason Brown.
5. **PUBLIC APPEARANCES** – Stacy Britton requesting utilities. Maurice Lozier asked about the emergency clause on ordinances and the need for it. Lee Elliott stated the decorum ordinance was being approved to eliminate the ability to speak.
6. **RESOLUTIONS**
  - a. **Consideration, discussion and action on Resolution No. 15-2023 “A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF YALE, OKLAHOMA TO SIGN AND ISSUE AN ELECTION PROCLAMATION CALLING FOR THE 2024 GENERAL ELECTION AND A RUNOFF ELECTION IF NEEDED, IN THE CITY OF YALE, OKLAHOMA.”** – Jason Brown made the motion to approve Resolution 15-2023, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.
7. **GENERAL ORDERS**
  - a. **Consideration, discussion and action on Ordinance No. 405 “AN ORDINANCE AMENDING SECTION 1-18 OF CHAPTER 1 OF THE YALE CITY CODE TO PROVIDE FOR ADDRESSING THE BOARD OF COMMISSIONERS, AMENDING SECTION 1-20 OF CHAPTER 1 OF THE YALE CITY CODE TO PROVIDE FOR DECORUM AT MEETINGS AND DECLARING AN EMERGENCY.”** – Mr. McMillian explained the decorum ordinance changing section 1-18 to be consistent with section 1-20. Public comments remain as is. Nancy Griffin made the motion to approve Ordinance No. 405, Jason Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: Porter.

- b. **Consideration, discussion and action to declare an emergency on Ordinance No. 405 being necessary for the preservation of the public health, peace and safety of the citizens of the City of Yale, Oklahoma.** – Jason Brown made the motion for the emergency clause to be passed on Ordinance No. 405, for the reason that it's necessary for the preservation of the public health, peace and safety that an emergency be declared by a reason thereof that an emergency is declared and that Ordinance No. 405 shall become effective from and after its publication. Mike Strader seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: Porter.
- c. **Consideration, discussion and action on Ordinance No. 406 “AN ORDINANCE AMENDING SECTION 17-63 OF CHAPTER 17 OF THE YALE CITY CODE TO PROVIDE FOR MINORS NOT TO POSSESS TOBACCO, AMENDING SECTION 17-64 OF CHAPTER 17 OF THE YALE CITY CODE TO PROVIDE FOR DISTRIBUTION OF TOBACCO PRODUCTS OR VAPOR PRODUCTS, ADOPTING SECTION 17-65.1 OF CHAPTER 17 OF THE YALE CITY CODE TO PROVIDE FOR PUBLIC ACCESS TO DISPLAYED TOBACCO PRODUCTS AND REPORT OF VIOLATIONS AND DECLARING AN EMERGENCY.”** – Mr. McMillian went over legislative updates that went into effect November 1, 2023. In order to keep our code consistent with state statutes revisions were made. There are further restrictions on minors vaping. Jason Brown made the motion to approve Ordinance No. 406, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.
- d. **Consideration, discussion and action to declare an emergency on Ordinance No. 406 being necessary for the preservation of the public health, peace and safety of the citizens of the City of Yale, Oklahoma.** – Jason Brown made the motion for the emergency clause to be passed on Ordinance No. 406, for the reason that it's necessary for the preservation of the public health, peace and safety that an emergency be declared by a reason thereof that an emergency is declared and that Ordinance No. 406 shall become effective from and after its publication. Larry Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.
- e. **Consideration, discussion and action on Ordinance No. 407 “AN ORDINANCE AMENDING SECTION 15-5 OF THE YALE CITY CODE TO PROVIDE FOR MUNICIPAL COURT JUDGE, AMENDING SECTION 15-8 OF CHAPTER 15 OF THE YALE CITY CODE TO PROVIDE FOR SALARY OF JUDGE AND DECLARING AN EMERGENCY.”** – Mr. McMillian explained that this also had to do with new legislation that went into effect November 1, 2023. Judges must now be certified, this includes new and existing judges. Larry Brown made the motion to approve Ordinance No. 407, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.
- f. **Consideration, discussion and action to declare an emergency on Ordinance No. 407 being necessary for the preservation of the public health, peace and safety of the citizens of the City of Yale, Oklahoma.** – Jason Brown made the motion for the emergency clause to be passed on Ordinance No. 407, for the reason that it's necessary for the preservation of the public health, peace and safety that an emergency be declared by a reason thereof that an emergency is declared and that Ordinance No. 407 shall become effective from and after its publication. Larry Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.
- g. **Consideration, discussion and action on Ordinance No. 408 “AN ORDINANCE AMENDING SECTION 25-145 OF CHAPTER 25 OF THE YALE CITY CODE TO PROVIDE FOR EXEMPTION FROM UTILITY DEPOSITS AND DECLARING AN EMERGENCY.”** – Mr. McMillian explained changes that went into effect July 1, 2023 which applies to public and municipal utilities. Larry Brown made the motion to approve Ordinance No. 408, Mike Strader seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.

- h. Consideration, discussion and action to declare an emergency on Ordinance No. 408 being necessary for the preservation of the public health, peace and safety of the citizens of the City of Yale, Oklahoma.** – Jason Brown made the motion for the emergency clause to be passed on Ordinance No. 408, for the reason that it's necessary for the preservation of the public health, peace and safety that an emergency be declared by a reason thereof that an emergency is declared and that Ordinance No. 408 shall become effective from and after its publication. Larry Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.
- i. Consideration, discussion and action on Ordinance No. 409 “AN ORDINANCE AMENDING SECTION 7-4 OF CHAPTER 7 OF THE YALE CITY CODE TO PROVIDE FOR CONTRACTS AND PUBLIC IMPROVEMENTS AND DECLARING AN EMERGENCY.”** – Mr. McMillian explained new legislation that went into effect November 1, 2023 combining competitive bid laws for both Cities and Municipal Trusts. Jason Brown made the motion to approve Ordinance No. 409, Nancy Griffin seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.
- j. Consideration, discussion and action to declare an emergency on Ordinance No. 409 being necessary for the preservation of the public health, peace and safety of the citizens of the City of Yale, Oklahoma.** – Jason Brown made the motion for the emergency clause to be passed on Ordinance No. 409, for the reason that it's necessary for the preservation of the public health, peace and safety that an emergency be declared by a reason thereof that an emergency is declared and that Ordinance No. 409 shall become effective from and after its publication., Mike Strader seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.
- k. Consideration, discussion and action on a Mobile Home Permit for Danielle Nashburn at the location of 402 S. “B” Street, Yale, Oklahoma.** – Officer Moore stated the site was not prepared, the owner of the mobile home stated that the site was going to be prepped after approval. Jason Brown made the motion to approve a Mobile Home Permit for Danielle Nashburn at 402 S. B Street, Yale, Oklahoma. Larry Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.
- l. Consideration, discussion and action on a Master Services Agreement with Apptegy, Inc. for web design, development, migration and hosting services as well as build, design and develop a City of Yale custom app.** – Rocky Kennedy spoke about the app and the company stating it was a good fit for the school and has been a great way to communicate with citizens. If we did go in this direction our current systems could be migrated into the new system. Jason Brown made the motion to direct staff to implement a survey for community involvement, Brian Porter, Jr. seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.
- m. Consideration, discussion and action on a proposal for an annual incentive payment to the City of Yale full-time employees for the month of December 2023.** – Mrs. Griffin suggested an increase in the incentive payment to full-time vested employees. Mike Strader made the motion to approve an annual incentive payment for full-time employees in the amount of \$500. Brian Porter, Jr. seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown Abstain: Jason Brown.
- n. Consideration, discussion and action on a proposal for an annual incentive payment to the City of Yale part-time employees for the month of December 2023.** – Brian Porter, Jr. made the motion to approve an annual incentive payment for part-time employees in the amount of \$250. Nancy Griffin seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.

- o. Consideration, discussion and action on the possible sale and/or transfer of the Football Field, Ag Barn and Rodeo Arena located in Jim Thorpe Park to Yale Public Schools.** – Mr. Kennedy stated that the school couldn't spend any money on property they don't own. Renovations need to be done to the field house, football field and ag barn. Mr. McMillian advised there would need to be an ordinance to provide notification to the public of the pending sale and a survey would need to be done prior to submitting to have it put on an election. Brian Porter, Jr. made the motion to direct staff to prepare the needed ordinance for the December meeting, Mike Strader seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.

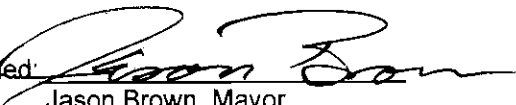
**8. MISCELLANEOUS**

- a. Consideration, discussion and action on an employee holiday party.** – Brian Porter, Jr. made the motion to approve \$2,000 for an employee holiday party, Jason Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.

- 9. ADJOURNMENT** – Brian Porter, Jr. made the motion to adjourn, Jason Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Porter, Larry Brown, Jason Brown Nay: None.

The regular meeting of the Yale City Commission was adjourned at 7:28 p.m. on Tuesday November 14, 2023

Signed:   
Deanna Couch, City Clerk

Signed:   
Jason Brown, Mayor

**NOTICE OF THIS MEETING WAS POSTED THE 9<sup>th</sup> DAY OF NOVEMBER 2023 AT 4:00 P.M. AT YALE CITY HALL.**