

**MINUTES
YALE CITY COMMISSION
REGULAR MEETING
213 N. MAIN STREET, YALE, OKLAHOMA
OCTOBER 10, 2023
6:30 P.M.**

OPENING PRAYER – by Larry Brown

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:30 p.m. by Mayor Jason Brown.
2. **ROLL CALL** – Those present were Jason Brown, Larry Brown, Mike Strader and Nancy Griffin; Brian Porter, Jr. was absent.
3. **CONSENT AGENDA** – Jason Brown requested to remove purchase order 71033 from the consent agenda. Nancy Griffin requested to remove the minutes from the August 24, 2023 special meeting. Mike Strader made the motion to approve the remaining consent agenda, Larry Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.
 - a. **Approval of Minutes**
 - i. **Special Meeting – August 24, 2023**
 - ii. **Regular Meeting – September 12, 2023**
 - b. **Approval of Claims**
 - c. **Financial Statements**
4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – Nancy Griffin made the motion to approve purchase order 71033, Mike Strader seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown Abstain: Jason Brown.

Jason Brown made the motion to approve the minutes from the August 24, 2023 special meeting, Larry Brown seconded the motion which passed as follows: Yea: Strader, Larry Brown, Jason Brown Abstain: Griffin.

5. **PUBLIC APPEARANCES** – None
6. **ORDINANCES**
 - a. **Consideration, discussion and action on Ordinance No. 405 “AN ORDINANCE AMENDING SECTION 1-20 OF CHAPTER 1 OF THE YALE CITY CODE TO PROVIDE FOR DECORUM AT PUBLIC MEETINGS AND DECLARING AN EMERGENCY.”** – Larry Brown made the motion to table Ordinance No. 405 to the November regular meeting, Jason Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.
 - b. **Consideration, discussion and action to declare an emergency on Ordinance No. 405.** – No action.
7. **RESOLUTIONS**
 - a. **Consideration, discussion and action on Resolution No. 13-2023 “A RESOLUTION CALLING FOR AND ESTABLISHING MEETING DATES FOR THE CITY COMMISSION OF THE CITY OF YALE, OKLAHOMA FOR THE YEAR 2024.”** – Jason Brown made the motion to approve Resolution No. 13-2023, Nancy Griffin seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.
8. **GENERAL ORDERS**
 - a. **Consideration, discussion and action on the 2022-2023 fiscal year end financial statements and audit as prepared by CBEW Professional Group.** – Chuck Crooks presented the 2022-2023 year end financial statements and audit. The audit was presented with a clean opinion on a modified cash basis. Mrs. Griffin expressed her appreciation for the detail and explanation of the audit. Jason Brown made the motion to approve the 2022-2023 fiscal year end financial statements and audit as presented by CBEW Professional Group, Larry Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.

- b. **Consideration, discussion and action to declare the property addressed at 110 S. D Street as dilapidated and a detriment to the health, benefit or welfare of the public.** – Officer Moore presented photos from today. Property owner reported that the roof is being worked on, after the roof is done the wall will be torn out. Daily progress is being made and will be continued for the next 3 weeks. Jason Brown made the motion to table the item for 90 days, Mike Strader seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.
- c. **Consideration, discussion and action on the property located at 502 W. Beaumont Avenue.** – Officer Moore presented photos from today. The property owner was not available at the time of the meeting. Officer Moore reported that the barn area has deteriorated, the structure is not stable and there is a mobile home inside the barn that is also unstable. Staff recommended a separate letter from the manager with anticipations of what needed to be done. Jason Brown made the motion to authorize staff to enter property to start abatement procedures. Mike Strader seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.
- d. **Consideration, discussion and action to contract with Ark Wrecking Company of Oklahoma for demolition and clean-up of the property located at 303 E. Boston Avenue in the amount of \$10,850.** – No action.
- e. **Consideration, discussion and action to contract with Ark Wrecking Company of Oklahoma for demolition and clean-up of the property located at 420 S. "B" Street in the amount of \$15,970.00.** – No action.
- f. **Consideration, discussion and action to contract with TFS for tear down, removal and clean-up of properties at the locations of 303 E. Boston Avenue and 420 S. "B" Street in the amount of \$20,000.** – Jason Brown made the motion to approve a contract with TFS for tear down, removal and clean-up of properties located at 303 E. Boston Avenue and 420 S. "B" Street in the amount of \$20,000. Larry Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.
- g. **Consideration, discussion and action on a Mobile Home Permit at the location of 221 W. Broadway Avenue for Liam Shaklee.** – Mr. Kelly reported that the site was not ready. There was a house there previously. The trailer is currently in Yale on South 5th Street so the trailer itself would be grandfathered into the City and skirting would need to be attached. Larry Brown made the motion to approve the mobile home permit at the location of 221 W. Broadway for Liam Shaklee pending appropriate skirting as required. Mike Strader seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.

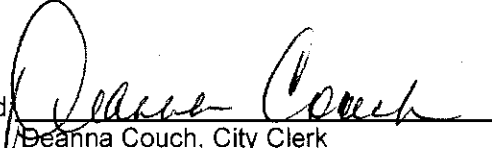
9. MISCELLANEOUS

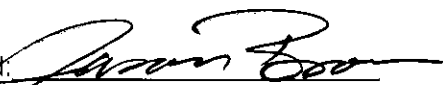
- a. **Consideration, discussion and action to surplus a 1979 Chevrolet Dump Truck, VIN# C17DS9V153852.** – Mr. Campbell reported that the truck has clutch issues, bearings were changed out recently but due to age finding parts is extremely difficult. The recommendation is to surplus. Jason Brown made the motion to surplus the 1979 Chevrolet Dump Truck with a minimum bid of \$500. Larry Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.
- b. **Consideration, discussion and action to surplus a 2007 Toyota Tacoma, VIN# 5TENX22N17Z329743.** – Mr. Campbell reported that this vehicle starts, the front end needs rebuilt but it is not in bad shape. The recommendation is to surplus. Larry Brown made the motion to surplus the 2007 Toyota Tacoma with a minimum bid of \$300. Mike Strader seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.
- c. **Consideration, discussion and action to surplus a 2009 Ford Crown Victoria, VIN# 2FAHP71V29X139570.** – Chief Kelly reported that this vehicle ran when it was parked, there is a knock in the motor and it is in decent condition. A new motor is roughly \$5,000 and the vehicle isn't worth that much. The recommendation is to surplus. Larry Brown made the motion to surplus the 2009 Ford Crown Victoria with a minimum bid of \$500. Nancy Griffin seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.

- d. **Consideration, discussion and action to surplus a 2010 Chevrolet Impala, VIN# 2G1WA5EK5A1131387.** – Chief Kelly reported that the transmission went out on this vehicle, it ran when parked and is in decent condition. The recommendation is to surplus. Larry Brown made the motion to surplus the 2010 Chevrolet Impala with a minimum bid of \$500. Mike Strader seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.
- e. **Consideration, discussion and action to surplus a 2010 Dodge Charger, VIN# 2B3CA4CT1AH203288.** – Chief Kelly reported there is a knock in the engine but the transmission is good. The recommendation is to surplus. Nancy Griffin made the motion to surplus the 2010 Dodge Charger with a minimum bid of \$500. Mike Strader seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.
- f. **Consideration, discussion and action to surplus a 2005 Ford Expedition, VIN# 1FMPU15515LA81752.** – Chief Kelly reported this vehicle was donated by Drumright Police Department, the interior is rough and it ran when parked. The recommendation is to surplus. Jason Brown made the motion to surplus the 2005 Ford Expedition with a minimum bid of \$500. Nancy Griffin seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.
- g. **Consideration, discussion and action to surplus 4 HP Pro Desktop Computers 600 G2 SFF; serial numbers 2UA6241W2H, 2UA6241W24, 2UA6241W26 and 2UA6241W2S.** – These were public library computers and are roughly seven years old. Jason Brown made the motion to surplus the 4 HP Pro Desktop Computers and to direct staff to recycle them if possible. Larry Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.
- h. **Consideration, discussion and action to surplus 4 HP V244h Monitors; serial numbers CNK6271NBC, CNK6271PHF, CNK6271PHJ and CNK6271NBH.** - These were public library computer monitors and are roughly seven years old. Jason Brown made the motion to surplus the 4 HP V244h Computer Monitors and to direct staff to recycle them if possible. Nancy Griffin seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.
- i. **Consideration, discussion and action to approve the 2024 Schedule of Holidays.** – Nancy Griffin made the motion to approve the 2024 Schedule of Holidays, Mike Strader seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.

10. ADJOURNMENT – Jason Brown made the motion to adjourn, Larry Brown seconded the motion which passed as follows: Yea: Strader, Griffin, Larry Brown, Jason Brown Nay: None.

The regular meeting of the Yale City Commission was adjourned at 7:23 p.m. on Tuesday October 10, 2023

Signed: 
Beanna Couch, City Clerk

Signed: 
Jason Brown, Mayor

NOTICE OF THIS MEETING WAS POSTED THE 6th DAY OF OCTOBER 2023 AT 4:00 P.M. AT YALE CITY HALL.