

**MINUTES
YALE CITY COMMISSION
REGULAR MEETING
111 N. "B" STREET, YALE, OKLAHOMA
NOVEMBER 9, 2021
6:30 P.M.**

OPENING PRAYER

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:30 p.m. on Tuesday November 9, 2021 by Mayor Richard Adsit.
2. **ROLL CALL** - Those present were Jason Brown, Larry Brown, Paul Rosenquist and Richard Adsit; Mike Strader was absent.
3. **CONSENT AGENDA** – Jason Brown made the motion to approve the consent agenda as presented, Larry Brown seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Jason Brown, Adsit Nay: None.
 - a. **Approval of Minutes**
 - i. **Regular Meeting – October 12, 2021**
 - b. **Approval of Claims**
 - c. **Financial Statements**
4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – None
5. **PUBLIC APPEARANCES** – Brian Porter, Jr. spoke stating the Chamber Christmas Event was scheduled for November 28th at 5pm.
Jason Brown spoke thanking the crew for all their time spent on the electrical outage. He also stated that the bricks and benches for the History Walk project had come in and they are getting ready to start on the installation.
6. **RESOLUTIONS**
 - a. **Consideration, discussion and action on Resolution No. 09-2021 “A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF YALE, OKLAHOMA TO SIGN AND ISSUE AN ELECTION PROCLAMATION CALLING FOR THE 2022 GENERAL ELECTION AND A RUNOFF ELECTION IF NEEDED, IN THE CITY OF YALE, OKLAHOMA.”** – Larry Brown made the motion to approve Resolution 09-2021, Jason Brown seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Jason Brown, Adsit Nay: None.
 - b. **Consideration, discussion and action on Resolution No. 10-2021 “A RESOLUTION CONCERNING CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS FOR NON-ENTITLEMENT UNITS OF GOVERNMENT (ARPA) FUNDS, AUTHORIZING THE ACCEPTANCE OF THE FUNDS, THE APPROPRIATE BUDGET AMENDMENTS, AND THE EXECUTION OF ALL NECESSARY AGREEMENTS AND RELATED DOCUMENTS.”** – Jason Brown made the motion to approve Resolution 10-2021, Paul Rosenquist seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Jason Brown, Adsit Nay: None.
7. **ORDINANCES**
 - a. **Consideration, discussion and action on Ordinance No. 394 “AN ORDINANCE AMENDING SECTION 17-61 OF CHAPTER 17 OF THE YALE CITY CODE TO PROVIDE FOR DEFINITIONS, AMENDING SECTION 17-62 OF CHAPTER 17 OF THE YALE CITY CODE TO PROVIDE FOR TOBACCO SALES TO MINORS PROHIBITION, AMENDING SECTION 17-63 OF CHAPTER 17 OF THE YALE CITY CODE TO PROVIDE FOR MINORS NOT TO POSSESS TOBACCO, AMENDING SECTION 17-64 OF CHAPTER 17 OF THE YALE CITY CODE TO PROVIDE FOR DISTRIBUTION OF TOBACCO PRODUCTS OR VAPOR PRODUCTS, ADOPTING SECTION 17-65.1 OF CHAPTER 17 OF THE YALE CITY CODE TO PROVIDE FOR PUBLIC ACCESS TO DISPLAYED TOBACCO PRODUCTS AND REPORT OF VIOLATIONS AND DECLARING AN EMERGENCY.”** – Mr. McMillian explained the need for this ordinance in order to bring our City Code up to date with State Statutes. Larry Brown made the motion to approve Ordinance No. 394, Jason

Brown seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Jason Brown, Adsit Nay: None.

- b. **Consideration, discussion and action to declare an emergency on Ordinance No. 394.** – Richard Adsit made the motion to declare an emergency on Ordinance No. 394, Jason Brown seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Jason Brown, Adsit. Nay: None.

8. GENERAL ORDERS

- a. **Consideration, discussion and action on the 2020-2021 fiscal year end financial statements and audit as prepared by CBEW Professional Group.** – Chuck Crooks from CBEW Professional Group presented the audit for Fiscal Year Ending June 30, 2021. They have the same two findings as always which are segregation of duties and that they provide the adjusting year end entries. Larry Brown made the motion to accept and approve the 2020-2021 fiscal year end financial statements and audit as prepared by CBEW Professional Group. Jason Brown seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Jason Brown, Adsit Nay: None.
- b. **Consideration, discussion and action to surplus a 7000 watt, 60 hz, 3600 rpm Guardian Generator by Generac Power Systems.** – Mr. Kelly stated this was the generator that was at the East Tower that ran the repeater, it has to be manually started and sometimes is hard to keep running, it does run on natural gas. Jason Brown made the motion to surplus the 7000 watt, 60 hz, 3600 rpm Guardian Generator with a minimum bid of \$500, Larry Brown seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Jason Brown, Adsit Nay: None.
- c. **Consideration, discussion and action to surplus 3 arm chairs.** – Paul Rosenquist made the motion to surplus the 3 arm chairs as presented for a minimum bid of \$25 each, Larry Brown seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Jason Brown, Adsit Nay: None
- d. **Consideration, discussion and action to surplus a Remington Rand Dictionary Stand originally purchased in 1938.** – Jason Brown stated he had looked at the stand, it does have some loose bolts that need to be tightened and it does have a plaque on it showing where it was donated. Jason Brown made the motion to surplus the Remington Rand Dictionary Stand for a minimum bid of \$25, Paul Rosenquist seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Jason Brown, Adsit Nay: None.
- e. **Consideration, discussion and action to surplus a Remington Rand 3x5 Library Table and 5 Remington Rand Wooden Chairs originally purchased in 1938.** – Larry Brown made the motion to surplus the Remington Rand 3x5 Library Table and 5 chairs for a minimum bid of \$200, Jason Brown seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Jason Brown, Adsit Nay: None.

Mike Strader entered the meeting at 6:57 p.m.

- f. **Consideration, discussion and action to surplus the property at 140 W. Broadway Avenue described as ORIG TOWN YALE BLK 11 LOTS 18-21 South of Mud Creek.** – Mr. Kelly explained this would only be the South part of the property, the market value of the whole property on county records is \$3,760. Richard Adsit made the motion to surplus the property through online, public auction or sealed bid with a minimum bid of \$1,950, sale via quit claim deed and to direct staff to move forward with a survey. Jason Brown seconded the motion which passed as follows: Yea: Larry Brown, Mike Strader, Jason Brown, Richard Adsit Abstain: Rosenquist
- g. **Consideration, discussion and action on a proposal for an annual incentive payment to the City of Yale full-time employees for the month of December 2021.** – Mrs. Couch presented information from the prior year employee incentive payments. Richard Adsit made the motion to approve an annual incentive payment to all full-time employees for the month of December 2021 in the amount of \$400, Larry Brown seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Strader, Jason Brown, Adsit Nay: None.
- h. **Consideration, discussion and action on a proposal for an annual incentive payment to the City of Yale part-time employees for the month of December 2021.** – Richard Adsit made the motion to approve an annual incentive payment to all part-time employees for the month of

December 2021 in the amount of \$250 Larry Brown seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Strader, Adsit; Abstain: Jason Brown Nay: None.


- i. **Consideration, discussion and action on fiscal year 2021-2022 budget amendment.** – Mrs. Couch presented one budget amendment for excess revenues that had been received to date. Jason Brown made the motion to approve the budget amendment, Mike Strader seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Strader, Jason Brown, Adsit Nay: None.

9. MISCELLANEOUS


- a. **Consideration, discussion and action to allow the Yale Chamber of Commerce to host the annual Civil War re-enactment to be held at Jim Thorpe Park on March 11-13, 2022.** – Mr. Kelly explained the re-enactment has been taken over by the Yale Chamber of Commerce and they plan on moving it back into the city limits and they've requested to host it at Jim Thorpe Park. Jason Brown thanked the Chamber for taking the responsibility of the re-enactment, Brian Porter, Jr. stated that the re-enactment would now be a bi-annual event. Paul Rosenquist made the motion to allow the Yale Chamber of Commerce to host the Civil War re-enactment at the Jim Thorpe Park, Mike Strader seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Strader, Jason Brown, Adsit Nay: None.

- 10. ADJOURNMENT** – Jason Brown made the motion to adjourn, Paul Rosenquist seconded the motion which passed as follows: Yea: Larry Brown, Rosenquist, Strader, Jason Brown, Adsit Nay: None.

Signed:


Deanna Couch, City Clerk

Signed:


Richard Adsit, Mayor

NOTICE OF THIS MEETING WAS POSTED THE 5TH DAY OF NOVEMBER 2021 AT 5:30 P.M. AT YALE CITY HALL AND THE YALE SENIOR CITIZENS CENTER.