

**MINUTES  
YALE WATER & SEWAGE TRUST AUTHORITY  
REGULAR MEETING  
209 N. MAIN STREET, YALE, OKLAHOMA  
SEPTEMBER 8, 2015  
6:00 P.M.**

1. **CALL TO ORDER** – The regular meeting of the Yale Water and Sewage Trust Authority was called to order at 7:06 p.m. on Tuesday September 8, 2015 by Mayor Terry Baker.
2. **ROLL CALL** – Those present were Mike Strader, Richard Adsit, Tom Mendenhall, Charles Sprague and Terry Baker.
3. **CONSENT AGENDA** – Mr. Mendenhall requested to have Purchase Order 5551 and 5552 removed from the consent agenda. Richard Adsit made the motion to approve the remainder of the consent agenda, Charles Sprague seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Sprague, Baker Nay: None.
  - a. **Approval of Minutes**
    - i. **Regular Meeting – August 11, 2015**
    - ii. **Special Meeting – August 21, 2015**
  - b. **Approval of Claims**
  - c. **Financial Statements**
4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – Purchase Order 5551 and 5552
5. **PUBLIC APPEARANCES** – None
6. **ORDINANCES**
  - a. **Consideration, discussion and action on Ordinance No. 349 “AN ORDINANCE AMENDING SECTION 25-15 OF CHAPTER 25 OF THE YALE CITY CODE TO PROVIDE FOR APPLICATION FOR WATER SERVICE, AMENDING SECTION 25-110 OF CHAPTER 25 OF THE YALE CITY CODE TO PROVIDE FOR APPLICATION FOR ELECTRIC SERVICES, AMENDING SECTION 25-124 OF CHAPTER 25 OF THE YALE CITY CODE TO PROVIDE FOR APPLICATION FOR NATURAL GAS SERVICES, AMENDING SECTION 25-141 OF CHAPTER 25 OF THE YALE CITY CODE TO PROVIDE FOR TERMINATION OF SERVICE, FEES, AMENDING SECTION 25-145 OF CHAPTER 25 OF THE YALE CITY CODE TO PROVIDE FOR DISCONNECTION OF UTILITY SERVICES, AMENDING SECTION 25-146 OF CHAPTER 25 OF THE YALE CITY CODE TO PROVIDE FOR NOTIFICATION OF DISCONTINUANCE OF SERVICE, AMENDING SECTION 25-148 OF CHAPTER 25 OF THE YALE CITY CODE TO PROVIDE FOR DEFERRED PAYMENT AGREEMENT, AMENDING SECTION 25-149 OF CHAPTER 25 OF THE YALE CITY CODE TO PROVIDE FOR CUT-OFF POLICY, ADOPTING SECTION 25-151 OF CHAPTER 25 OF THE YALE CITY CODE TO PROVIDE FOR CONNECTION FEES AND DECLARING AN EMERGENCY.”** – No action
  - b. **Consideration, discussion and action on declaring an emergency on Ordinance No. 349.** – No action
7. **GENERAL ORDERS**
  - a. **Consideration, discussion and action on a Sales Tax Agreement with the City of Yale.** – Richard Adsit made the motion to approve a Sales Tax Agreement with the City of Yale, Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Sprague, Baker Nay: None.
  - b. **Consideration, discussion and action to execute any and all documents necessary to complete the loan transaction with American Heritage Bank.** – Mr. McMillian stated that all paperwork had been completed except for approving payment of the interim interest that was due. As monies are drawn from the note interest payments will be due on the 20<sup>th</sup> of each month. Mr. McMillian requested the board to approve the payment of interest that will be due on the 20<sup>th</sup> of September under this item.

Richard Adsit made the motion to approve the payment of interest for September 20 that will be due, Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Sprague, Baker Nay: None.

**8. REPORTS FROM OFFICERS**

- a. **Report from Trust Attorney:** No report
- b. **Report from Lone Chimney Board Rep:** There will be a consideration for a rate cut at the next meeting. The water loss is down which may help to negotiate the rate down, they should act on this within 30 days. Mr. Adsit asked about staff, Mr. Reeder responded that they have five employees including the manager. They've agreed not to turn on the valve unless the lake really does fill up; volume is a little more than 1/3 of the way full at 6' 3". Mr. Adsit asked about the chloramine injection system being finished. Mr. Reeder stated it was not done but he thought they could do it in 2 weeks. They may look at running a dual system and will then have to build another containment unit. There has been a committee appointed to respond to the recent lawsuit with 51 East.
- c. **Report from General Manager:** The usage for July and August at the wastewater plant has come down some; with the project that we undertook over the last 10 days we hope to see it come down more. Our hope is to see it come down to a half million gallons. Mr. Baker questioned the South Pump Station, asking if that's the water we sell and should be city revenue not city consumption. Mr. Smitherman stated it was his understanding because of OWRB we had to keep track of all the water usage.

**9. COMMISSIONER COMMENTS**

- a. **Report from Trustee Strader:** Can do a special meeting at 5:30
- b. **Report from Vice Chairman Adsit:** Can also do a special meeting at 5:30
- c. **Report from Trustee Mendenhall:** Can do a special meeting at 5:30. Once again the armory was found unlocked. Mr. Smitherman stated that county staff was still working and city staff had left the gate open for him. County staff assumed the city staff was still working and also left the gate open, at this point city staff had already left for the day. Mr. Sprague stated that if everyone has a key, the gate needs to be locked behind them.
- d. **Report from Trustee Sprague:** Can do a special meeting at 5:30
- e. **Report from Chairman Baker:** No report

**10. NEW BUSINESS – None**

**11. ADJOURNMENT –** Tom Mendenhall made the motion to adjourn, Richard Adsit seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Sprague, Baker Nay: None.

The regular meeting of the Yale Water and Sewage Trust Authority was adjourned at 7:23 p.m. on Tuesday September 8, 2015.

Signed: \_\_\_\_\_  
Deanna Couch, City Clerk

Signed: \_\_\_\_\_  
Terry Baker, Mayor

**NOTICE OF THIS MEETING WAS POSTED THE 4<sup>TH</sup> DAY OF SEPTEMBER 2015 AT 4:30 P.M. AT YALE CITY HALL.**