

**MINUTES
YALE CITY COMMISSION
REGULAR MEETING
209 N. MAIN STREET, YALE, OKLAHOMA
DECEMBER 12, 2017
6:30 P.M.**

OPENING PRAYER

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:30 p.m. on Tuesday December 12, 2017 by Mayor Richard Adsit.
2. **ROLL CALL** – Those present were Mike McCullough, Michael Strader, Richard Adsit, Clara Welch and Terry Baker.
3. **CONSENT AGENDA** – Mr. Baker requested to have the regular meeting minutes removed from the consent agenda. Mike McCullough made the motion to approve the remainder of the consent agenda, Mike Strader seconded the motion which passed as follows: Yea: McCullough, Strader, Adsit, Welch, Baker Nay: None.
 - a. **Approval of Minutes**
 - i. **Regular Meeting – November 14, 2017**
 - b. **Approval of Claims**
 - c. **Blanket Claims**
 - d. **Financial Statements**
4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – Clara Welch made the motion to approve the regular meeting minutes from November 14, 2017. Mike Strader seconded the motion which passed as follows: Yea: McCullough, Strader, Adsit, Welch Nay: Baker.

Mr. Baker left the meeting at 6:33 p.m.

5. **PUBLIC APPEARANCES** – None

6. GENERAL ORDERS

- a. **Consideration, discussion and action on a Functional Building Replacement Cost Policy for the property located at 219 S. Main Street, Garage and Warehouse.** – Ms. Couch went over the cost difference between replacement and the functional building replacement cost. Mike Strader made the motion to approve a Functional Building Replacement Cost Policy for the property at 219 S. Main Street. Clara Welch seconded the motion which passed as follows: Yea: McCullough, Strader, Adsit, Welch Nay: None.
- b. **Consideration, discussion and action to review and approve the proposed Capital Improvement Plan and the 5-year plan.** – Clorisa Brown represented from COEDD explaining the proposed Capital Improvement Plan and the 5-year plan. Mike McCullough made the motion to approve the proposed Capital Improvement Plan and the 5-year plan. Mike Strader seconded the motion which passed as follows: Yea: McCullough, Strader, Adsit, Welch Nay: None.
- c. **Consideration, discussion and action to approve the 30-day public review/comment period.** – Clorisa Brown with COEDD explained the 30-day review/comment period. Richard Adsit made the motion to approve the 30-day public review/comment period. Mike Strader seconded the motion which passed as follows: Yea: McCullough, Strader, Adsit, Welch Nay: None.
- d. **Consideration, discussion and action on the 2018 Schedule of Observed Holidays.** – Clara Welch made the motion to approve the 2018 Schedule of Observed Holidays. Richard Adsit seconded the motion which passed as follows: Yea: McCullough, Strader, Adsit, Welch Nay: None.

- e. **Consideration, discussion and action on fiscal year 2017-18 budget amendments.** – Ms. Couch reviewed the 2017-18 budget amendments. Mike McCullough made the motion to approve the budget amendments as presented. Clara Welch seconded the motion which passed as follows: Yea: McCullough, Strader, Adsit, Welch Nay: None.
- f. **Consideration, discussion and action regarding a Mobile Home Permit Request from Judy Chace at the location of 420 S. B Street.** – Ms. Chace spoke saying the location is temporary, once the main house is torn down it will be moved to that location. Chief Kelly went over the site and driveway plans; gravel has been donated to form the driveway. Ms. Chace explained they were still staying on the property to protect their belongings and their animals that are all still on site. Chief Kelly expressed concerns of the property being an eyesore. Chief Kelly recommended the permit be approved. Mike Strader made the motion to approve the site location, Richard Adsit seconded the motion which passed as follows: Yea: McCullough, Strader, Adsit, Welch Nay: None.

7. MISCELLANEOUS

- a. **Consideration, discussion and action regarding Yale Housing Authority request for the 2017 Environmental Review certifying funded projects are either exempt or categorically excluded.** – Clara Welch made the motion to approve the request for the 2017 Environmental Review certifying funded projects are either exempt or categorically excluded. Mike Strader seconded the motion which passed as follows: Yea: McCullough, Strader, Adsit, Welch Nay: None.
- b. **Consideration, discussion and action to declare 150 KVAR 2440V 3-PHASE CAPACITORS as surplus.** – Mr. Campbell explained the capacitors the City has on hand and that they would be hard to implement in our system. Mike McCullough made the motion to surplus the 150 KVAR 2440V 3-PHASE CAPACITORS with a minimum price of \$7,628 each. Mike Strader seconded the motion which passed as follows: Yea: McCullough, Strader, Adsit, Welch Nay: None.
- c. **Consideration, discussion and action to declare CASE 580K Backhoe Product ID JYG0012069 as surplus.** Mr. Campbell gave the current status of the backhoe. Mike McCullough made the motion to surplus the CASE 580K Backhoe with staff to determine the best method of advertising and sales price. Clara Welch seconded the motion which passed as follows: Yea: McCullough, Strader, Adsit, Welch Nay: None.

8. REPORTS FROM OFFICERS

- a. **Report from Police Chief:** The department wrote 166 citations and worked 44 cases for the month of November. Recently served a search warrant and recovered stolen property. The K-9 dog alerted on a car recovering a large amount of drugs. Would like to thank the Board for their help with the holiday drive, 70-80 citizens were fed during the Thanksgiving Food Drive.
- b. **Report from Fire Chief:** The department had 4 calls for the month of November; 2 grass fires and 2 false alarm calls. ISO notified us that the 5-year cycle has now been changed to a 4-year cycle so they'll be here next year to evaluate the department. In the process of doing the hydrant flow testing for the year. The new station construction is out for bid, the bid opening will be at Payne County December 28th.
- c. **Report from Library Director:** Things are busy, we'll have a party day for the pre-school kids and we'll be doing gingerbread houses for the older kids. There is a concern as to whether or not state aid will be received this year, the past few years it's been around \$2,000 a year.
- d. **Report from City Manager:** City Christmas party will be tomorrow from 12:00-1:30, all commissioners are invited. The tree lighting and parade both seemed to be a success, it was a fun time.
- e. **Report from City Attorney:** No report

9. COMMISSIONER COMMENTS

- a. **Report from Commissioner McCullough:** Came for the chili dinner, it was nice to see the citizens talking and congregating, it was a nice night.
- b. **Report from Commissioner Strader:** Nice to have a crowd downtown.
- c. **Report from Mayor Adsit:** The tree looked nice, it was a nice event.
- d. **Report from Vice Mayor Welch:** No report
- e. **Report from Commissioner Baker:** Absent

10. ADJOURNMENT – Mike McCullough made the motion to adjourn, Mike Strader seconded the motion which passed as follows: Yea: McCullough, Strader, Adsit, Welch Nay: None.

The regular meeting of the Yale City Commission was adjourned at 7:22 p.m. on Tuesday December 12, 2017.

Signed: _____
Deanna Couch, City Clerk

Signed: _____
Richard Adsit, Mayor

NOTICE OF THIS MEETING WAS POSTED THE 11TH DAY OF DECEMBER 2017 AT 4:00 P.M. AT YALE CITY HALL.