

**MINUTES  
YALE CITY COMMISSION  
REGULAR MEETING  
209 N. MAIN STREET, YALE, OKLAHOMA  
NOVEMBER 8, 2016  
6:30 P.M.**

**OPENING PRAYER**

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:30 p.m. on Tuesday November 8, 2016 by Mayor Terry Baker.
2. **ROLL CALL** – Those present were Mike Strader, Richard Adsit, Tom Mendenhall, Kris Watkins and Terry Baker.
3. **CONSENT AGENDA** – Richard Adsit requested to have Purchase Order 6631 removed from the consent agenda. Richard Adsit made the motion to approve the remainder consent agenda, Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker
  - a. **Approval of Minutes**
    - i. **Regular Meeting – October 11, 2016**
    - ii. **Special Meeting – October 28, 2016**
  - b. **Approval of Claims**
  - c. **Financial Statements**
4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – No action
5. **PUBLIC APPEARANCES**

Elizabeth Whittington asked about public meeting agendas and minutes, how and when they are posted and the timeframes for each posting.
6. **ORDINANCES**
  - a. **Consideration, discussion and action on Ordinance No. 355 “AN ORDINANCE AMENDING SECTION 4-10 OF CHAPTER 4 OF THE YALE CITY CODE TO PROVIDE FOR FREE STANDING MOBILE HOME SITES, AMENDING SECTION 4-12 OF CHAPTER 4 OF THE YALE CITY CODE TO PROVIDE FOR MOBILE HOME PARKS AND DECLARING AN EMERGENCY.”** – Mr. McMillian explained the ordinance, there was much discussion among staff, the commission and the public regarding the ordinance.

Richard Adsit made the motion to approve Ordinance No. 355 with Section 4-10(d) amended to read that recreational vehicles will be permitted in mobile home parks but not on free standing sites. Terry Baker seconded the motion, the vote failed as follows: Yea: Adsit, Baker Nay: Mendenhall, Watkins Abstain: Strader
  - b. **Consideration, discussion and action on declaring an emergency on Ordinance No. 355.**
  - c. **Consideration, discussion and action on Ordinance No. 356 “AN ORDINANCE ADOPTING SECTION 4-16.2 OF CHAPTER 4 OF THE YALE CITY CODE TO PROVIDE FOR RECREATIONAL VEHICLE PARKING AND STORAGE WITHIN THE CITY OF YALE AND DECLARING AN EMERGENCY.”** – Mr. McMillian explained the ordinance with his intention of it being a companion to Ordinance No. 355. There was again much discussion among staff, commissioners and the public regarding the ordinance.

Terry Baker made the motion to not approve Ordinance No. 356, Tom Mendenhall seconded the motion, the vote passed as follows: Yea: Strader, Mendenhall, Watkins, Baker Nay: None.
  - d. **Consideration, discussion and action on declaring an emergency on Ordinance No. 356.**
7. **GENERAL ORDERS**
  - a. **Consideration, discussion and action on fiscal year 2015-16 budget amendments.** – Richard Adsit made the motion to approve the 2016-17 fiscal year budget amendments, Kris Watkins seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

- b. Consideration, discussion and action on a resale contract with American Telecom and Technology.** – Terry Baker made the motion to remove the resale contract with American Telecom from the agenda, Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
- c. Consideration, discussion and action on a communications agreement with Granite Telecom.** – Terry Baker made the motion to remove the communications agreement with Granite Telecom from the agenda, Kris Watkins seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
- d. Consideration, discussion and action on a Telecommunications/Water Tower Agreement between Professional Value Internet Services and The City of Yale.** – Drew Beverage represented from Pro-Value, they provide rural internet services and would like to install equipment on City water towers to provide services to customers. Terry Baker made the motion to table the agreement until the next meeting, Kris Watkins seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker
- e. Consideration, discussion and action to declare City vehicles as surplus property.** – Chief Kelly went over the surplus property list with some running vehicles and some parts vehicles. His recommendation was to do sealed bids with staff setting minimum bids on each. Richard Adsit made the motion to approve the attached surplus list with staff setting minimum bids and sold by sealed bid. Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

## 8. MISCELLANEOUS

- a. Consideration, discussion and action on employment listing and advertisement for the position of City Manager.** – Kris Watkins made the motion to move forward with an employment listing and advertisement for the position of City Manager. Richard Adsit seconded the motion which passed as follows: Yea: Strader, Adsit, Watkins, Baker Nay: Mendenhall.
- b. Consideration, discussion and action on possible purchasing of equipment and/or supplies and setting a purchase limit for the City of Tulsa Auction on November 19, 2016.** – Mr. Campbell explained what he would be looking for at the City of Tulsa Auction, Mr. Mendenhall reminded as much as staff could we needed to continue to shop local. Mr. Baker made a motion to give staff a \$4,000 limit at the auction, Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
- c. Consideration and discussion on financial statements, approval of claims and purchase order procedures.** – Staff discussed the way financial statement and claims are presented to the commission. Moving forward a blanket purchase order list will be provided each month with payments made from each blanket purchase order.

## 9. REPORTS FROM OFFICERS

- a. Report from Police Chief:** The department issued 122 citations and worked 40 cases for October. The K-9 officer has done well, 3 offices went through LEDT Training in Burns Flat. The Thanksgiving drive is currently under way, the department received a large donation for the Thanksgiving drive as well as the Cops for Tots drive. Mailings to local businesses will be sent for possible donations.
- b. Report from Interim City Manager:** Tim Campbell finished and passed his Class B operator license. The bucket truck has been taken out of service and we're waiting on the engineer for an estimate on repairs. We have one leased from an individual in town, city hall is running smoothly with the addition of Sara Miller, her 60 day evaluation was done just recently. OG&E dropped a leg at the substation today which caused the electric outage.
- c. Report from City Attorney:** The new Department of Labor overtime rules go into effect in about 3 weeks, the required changes were budgeted, staff has discussed the new requirements to make sure we are in compliance with those rules. Also request a special meeting to pass an election proclamation and resolution, as state law was changed last year the filing period will be the first Monday, Tuesday and Wednesday in December; with the primary election being in February not March.

## 10. COMMISSIONER COMMENTS

- a. Report from Commissioner Strader:** None
- b. Report from Vice Mayor Adsit:** None

- c. **Report from Commissioner Mendenhall:** On the 100 block of East Broadway there are three street lights out, Nancy walks it in the dark. Are the tires being hauled off that are in front of the armory, when will that be done? Has anything been done on abatements in general, is there anything new that's being worked on? 402 S. B Street, there is a burned down trailer house, are they doing anything about that?
- d. **Report from Commissioner Watkins:** None
- e. **Report from Mayor Baker:** None

11. **ADJOURNMENT** – Terry Baker made the motion to adjourn, Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

The regular meeting of the Yale City Commission was adjourned at 7:53 p.m. on Tuesday November 8, 2016.

Signed: \_\_\_\_\_  
Deanna Couch, City Clerk

Signed: \_\_\_\_\_  
Terry Baker, Mayor

**NOTICE OF THIS MEETING WAS POSTED THE 7<sup>TH</sup> DAY OF NOVEMBER 2016 AT 4:30 P.M. AT YALE CITY HALL.**