

**MINUTES  
YALE CITY COMMISSION  
REGULAR MEETING  
209 N. MAIN STREET, YALE, OKLAHOMA  
OCTOBER 11, 2016  
6:30 P.M.**

**OPENING PRAYER**

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:30 p.m. on Tuesday October 11, 2016 by Mayor Terry Baker.
2. **ROLL CALL** – Those present were Richard Adsit, Tom Mendenhall and Terry Baker. Mike Strader and Kris Watkins were absent.
3. **CONSENT AGENDA** – Richard Adsit made the motion to approve the consent agenda, Tom Mendenhall seconded the motion which passed as follows: Yea: Adsit, Mendenhall Abstain: Baker
  - a. **Approval of Minutes**
    - i. **Regular Meeting – September 13, 2016**
  - b. **Approval of Claims**
  - c. **Financial Statements**
4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – None

**5. PUBLIC APPEARANCES**

Kathy Raper presented stating she'd like to see something done about Community Cable, possibly pulling their franchise. The quality is terrible; the customers are not receiving the stations that were promised. High-Def was promised and has not been offered and the rates have been raised. The best of basic is what I'm paying for and that's not what I'm getting.

Louis Smitherman presented stating he would like the alley light at 811 E. Erie Avenue repaired this year as well as the one at H Street and East Erie Avenue.

Nancy Griffin presented saying thank you to everyone for a successful Jazz Festival and next years is already in the planning stages. It's putting Yale on the map in a different way and we're proud to be part of that.

Mike Craig presented stating he had already spoken to staff, the commissioners and the city attorney. Staff has permitted trailers to move in to residential neighborhoods without the proper authorization from the city council. There's also a FEMA trailer that's not fit to live in out there. Trailers have been moved in to a neighborhood where he owns 5 rent houses, when asked who permitted them they answered some of the commissioners did. He stated he believes that the Acting City Manager/Police Chief should be disciplined or removed; Mr. Craig stated he will not sit by and tolerate this.

**6. GENERAL ORDERS**

- a. **Consideration, discussion and possible action to approve the completed Contract No. 15909 CDBG 13 for electrical improvements and all closeout documents and to accept the project as completed and authorize all payments.** – Pat McCormick from COEDD presented this as a final item to close out the referenced grant. Mr. Hall from ODOC requested this done as a formality for the wording to be listed differently. Richard Adsit made the motion to approve the completed Contract No. 15909 CDBG 13 for electrical improvements and all closeout documents and to accept the project as completed and authorize all payments. Tom Mendenhall seconded the motion which passed as follows: Yea: Adsit, Mendenhall, Baker Nay: None.
- b. **Consideration and discussion regarding the possibility of a Community Development Block Grant to install switches at electric substation and install additional electric cut-outs throughout the city.** – Tim Campbell presented with a grant option to replace 4 circuits and the substation. OMPA will be upgrading theirs soon and has suggested that we do the same. Additional cutouts also need to be installed as part of the project to allow for isolation of circuits in town.
- c. **Consideration and discussion regarding the possibility of a Community Development Block Grant for an add-on training room and office for the new Fire Station.** – Josh Robinson presented with a grant option for a 30' x 40' training room add-on to the new station that's being built. With this

the additional property that's being rented by the Association wouldn't be needed. They would be able to host bigger trainings and it would be a breezeway between outside and the new building.

- d. **Consideration, discussion and action regarding making an application for a Community Development Block Grant.** – Richard Adsit made the motion to apply for a CDBG/REAP Grant Combo to upgrade the current electric systems. Tom Mendenhall seconded the motion which passed as follows: Yea: Adsit, Mendenhall, Baker Nay: None.
- e. **Consideration, discussion and action on a resale contract with American Telecom and Technology.** – Michael Harber presented with American Telecom and Technology, Mr. Harber was referred by Standley Systems. A wireless fiber option is available for the City; it would allow a reduced bill to a set rate. Currently a 10MB fiber connection is available for \$620/month with a 36-month agreement. Right now, AT&T will bring the line at no cost including the boring, installation and pulling the line in.  
Richard Adsit made the motion to table this item to the next meeting, Tom Mendenhall seconded the motion which passed as follows: Yea: Adsit, Mendenhall, Baker Nay: None.
- f. **Consideration, discussion and action on a communications agreement with Granite Telecom.** – Michael Harber presented with Granite Telecom on a communications agreement. Currently the city phone lines are \$50/month, the city could do a re-sale contract with Granite at a set monthly cost for \$34/month. It's the same service through AT&T just billed through Granite on a flat rate billing. There are no changes, no technicians, you just receive a different bill.  
Richard Adsit made the motion to table this item to the next meeting, Tom Mendenhall seconded the motion which passed as follows: Yea: Adsit, Mendenhall, Baker Nay: None.

## 7. MISCELLANEOUS

- a. **Consideration, discussion and action on change of date for the November 8, 2016 Regular Meeting of the Yale City Commission.** – No action
- b. **Consideration, discussion and action to authorize the City of Yale to enter into an Interlocal Cooperative Agreement with the Pawnee Nation of Oklahoma.** – No action
- c. **Consideration, discussion and action on possible ordinance changes concerning recreational vehicles and recreational vehicle parks within the corporate city limits of Yale, OK.** – Chief Kelly presented stating that RV's are not addressed in our current code book and questioning what the board thinks about addressing them the same as mobile homes. Commission advised the City Attorney to research our current code and come back with suggested changes.

## 8. REPORTS FROM OFFICERS

- a. **Report from Police Chief:** Chief Kelly reported the department wrote 128 citations and worked 40 cases. There have been some clown sightings and threats via Instagram, those are still being investigated.
- b. **Report from Interim City Manager:** Spoke with Republic Services about doing a one-pass system. All polycarts would have to be on the right side of the street, the trucks only have one arm on the right to pick up the carts. Information would have to go out to citizens as far as requirements for where to place their polycarts and when the polycarts would have to be pulled back in. There would be less damage to our streets; cost savings would be calculated on a new contract. Clean-up week is scheduled for October 14-24, there will be two behind city hall and two across from the armory. The Jazz festival went well.
- c. **Report from Field Manager:** Two streets are torn up from water leaks on Boston. On South B Street we've added a hydrant back with a valve.
- d. **Report from City Attorney:** Would like to request an executive session to discuss confidential communication between the City Commission and the City Attorney concerning a pending investigation, claim or action pursuant my recommendation that disclosure will seriously impair the ability of the City Commission to process the claim or conduct the pending investigation, litigation or proceeding in the public interest pursuant to Title 25, Section 307 (B)(4) of the Oklahoma Statutes.

## 9. COMMISSIONER COMMENTS

- a. **Report from Commissioner Strader:** Absent
- b. **Report from Vice Mayor Adsit:** Abatement officer, several trailers that are not skirted, haven't been skirted and will never be skirted. I'm sure they know where they're at, they need to skirt them or get

them out. There are junk cars that need to be addressed, there are several around town and behind the armory that need to be gone. We need to clean up our own yard.

- c. **Report from Commissioner Mendenhall:** Junk vehicles behind the armory need to be addressed. We need to tread lightly with who we step on with the RV situation.
- d. **Report from Commissioner Watkins:** Absent
- e. **Report from Mayor Baker:** Spoke to Tim, street lights have been ordered but have not received them yet.

**10. EXECUTIVE SESSION**

- a. **An Executive Session to discuss confidential communication between the City Commission and the City Attorney concerning a pending investigation, claim or action pursuant to the advice of the City Attorney that disclosure will seriously impair the ability of the City Commission to process the claim or conduct the pending investigation, litigation or proceeding in the public interest pursuant to Title 25, Section 307 (B)(4) of the Oklahoma Statutes.** – Richard Adsit made the motion to enter into executive session, Tom Mendenhall seconded the motion which passed as follows: Yea: Adsit, Mendenhall, Baker Nay: None. The meeting entered executive session at 7:56 p.m.

- 11. RETURN FROM EXECUTIVE SESSION** – Richard Adsit made the motion to reconvene the regular meeting of the Yale City Commission at 8:14 p.m., Tom Mendenhall seconded the motion which passed as follows: Yea: Adsit, Mendenhall, Baker Nay: None.  
No votes and No action was taken in executive session.

- a. **Possible action regarding discussion of confidential communication pursuant to Title 25, Section 307(B)(4) of the Oklahoma Statutes.**

- 12. ADJOURNMENT** – Richard Adsit made the motion to adjourn, Tom Mendenhall seconded the motion which passed as follows: Yea: Adsit, Mendenhall, Baker Nay: None

The regular meeting of the Yale City Commission was adjourned at 8:15 p.m. on Tuesday October 11, 2016.

Signed: \_\_\_\_\_  
Deanna Couch, City Clerk

Signed: \_\_\_\_\_  
Terry Baker, Mayor

**NOTICE OF THIS MEETING WAS POSTED THE 7<sup>TH</sup> DAY OF OCTOBER 2016 AT 6:00 P.M. AT YALE CITY HALL.**