

**MINUTES
YALE CITY COMMISSION
REGULAR MEETING
209 N. MAIN STREET, YALE, OKLAHOMA
AUGUST 9, 2016
6:30 P.M.**

OPENING PRAYER

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:30 p.m. on Tuesday August 9, 2016 by Mayor Terry Baker.
2. **ROLL CALL** – Those present were Mike Strader, Richard Adsit, Tom Mendenhall, Kris Watkins and Terry Baker.
3. **CONSENT AGENDA** – Richard Adsit made the motion to approve the consent agenda, Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
 - a. **Approval of Minutes**
 - i. **Regular Meeting – July 12, 2016**
 - b. **Approval of Claims**
 - c. **Financial Statements**
4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – None
5. **PUBLIC APPEARANCES**
 - a. **Jerry Mueggenborg, Standley Systems IT Solutions** – Mr. Mueggenborg presented with Standley Systems, they've done a security and network assessment on City systems in all departments that reflected the age of the hardware/equipment and systems the City is running. Several municipal cities under their managed services, covering all 77 counties in Oklahoma. On state contract for copiers, printers, managed services and hardware through HP Finance. The proposal that was presented was a monthly maintenance proposal with hardware replacement; we support everything from your phone systems to your desktops, servers, switches, routers, etc. We do managed services by coming in and fixing all of the recurring issues, stabilize the environment and install management tools to be able to monitor the system. Maintenance is monitoring the health of the network, proactively maintain the system. Managed service fee is a monthly fee no matter how many issues or times on-site for support. Hardware recommendation is firewall, HP managed switch; this is all business class software priced off the state contract plus services and installation. Lease option available as well as a hardware purchase outright.
6. **GENERAL ORDERS**
 - a. **Consideration, discussion and action on an Access Agreement between "APEX COMPANIES, LLC AND CITY OF YALE."** – Mary O'Kelly with APEX spoke about God's Garage which was the old Ross Texaco. The tanks were pulled in 1998, it was not done to the Oklahoma Corporation Commission requirements. The Oklahoma Corporation Commission was never informed of the tanks being pulled, they came in and did some boring and found what is referred to as free flowing product. There was a pollution case opened; since the Assembly of God is the owner they are considered to be the responsible party. Proved that the tanks were gone through affidavits, the OCC will basically pay for the clean-up through a special fund. There are three wells that OCC has no record of, they are trying to see if the flume has migrated across the street.

Tom Mendenhall made the motion to approve an access agreement between Apex Companies and City of Yale. Kris Watkins seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
 - b. **Consideration, discussion and action on a Rural Fire 80/20 Grant for the Yale Fire Department.** – Mr. Robinson presented an 80/20 grant option for Fire Hydrants. Would like to request \$8,000 to mirror the grant project last year.

Richard Adsit made the motion to approve application for a Rural Fire 80/20 Grant for the Yale Fire Department. Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

- c. Consideration, discussion and action on a Managed Network Service Contract with Standley Systems IT Solutions.** – Mr. Mueggenborg went over the lifespan of a business class computer at 5-7 years. The rate on the hardware lease through HP Systems is 3.9%, the timeframe is 4-6 weeks to implement services.

Mike Strader made the motion to approve a Managed Network Service Contract with Standley Systems IT Solutions, Kris Watkins seconded the motion which passed as follows: Yea: Strader, Mendenhall, Watkins, Baker Nay: Adsit.

- d. Consideration, discussion and action on a mutual aid contract with the Bureau of Indian Affairs.** – Mr. Robinson presented a mutual aid contract with the Bureau of Indian Affairs stating it was the same as been approved in years past, it's time to renew the agreement.

Richard Adsit made the motion to approve the mutual aid contract with the Bureau of Indian Affairs and the City of Yale. Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

7. REPORTS FROM OFFICERS

- a. Report from Asst. Police Chief:** In July the department wrote 65 citations, 29 criminal cases and 1 search warrant. We are making headway on abatements, we're issuing citations on abatements from before that have not been complied with. Grass, weeds and junk cars are the majority of what we're doing now. No legal owner on some properties and others owners are deceased; the city can cut grass and clean up property and then put a lien on the property.
- b. Report from City Attorney:** Absent
- c. Report from Field Manager:** Mr. Adsit and I attended the meeting on the Highway Project in Perry on Monday. They discussed a turn lane from Norfolk Road through town all the way to the park. They discussed moving the project back; replacing sidewalks where existing sidewalks are. They will be 5' ADA approved sidewalks.
- d. Report from Library Director:** Discussed monies the library receives to provide wireless service as well as discounts on our phone service. We will receive \$11,081.60 through E-Rate and the Universal Services Fund this year. Recently found out that for a town and library our size we should have a minimum speed of 100MB and ours is 20MB so will ask for that increase next year when we start the process and we go out for bids. The Communications Act was started in 1934 to help libraries get telephones because so few people had them, we are still two years away from that program being phased out. There are some building issues that need to be taken care of in the library with the lighting and the bathroom.

8. COMMISSIONER COMMENTS

- a. Report from Commissioner Strader:** Main Street around the bridge through Dallas, the weeds need trimmed. Couldn't see around the yield sign this week, potholes toward the park on Detroit need to be filled in.
- b. Report from Vice Mayor Adsit:** Abatements are always an issue, along with the reworking of the streets in Yale they're also going to go to the Intersection of Hwy 99 and redo that with an overlay with 3000 foot being completely replaced. West of Yale, full replacement with wider shoulders on both sides of town. It will be a definite improvement.
- c. Report from Commissioner Mendenhall:** 701 W. Boston, Southwest corner, entering that driveway from the street there's a large drop that needs to be fixed. There's a pothole that popped up in the new asphalt in 7th Street. There's also grass growing in the new asphalt all over town, that's going to push the asphalt and cause a lot of damage.
- d. Report from Commissioner Watkins:** No report
- e. Report from Mayor Baker:** Grass looks better where they've trimmed, saw David today with the sprayer, it's good to see things are getting done.

9. **ADJOURNMENT** – Kris Watkins made the motion to adjourn, Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

The regular meeting of the Yale City Commission was adjourned at 7:37 p.m. on Tuesday August 9, 2016.

Signed: _____
Deanna Couch, City Clerk

Signed: _____
Terry Baker, Mayor

NOTICE OF THIS MEETING WAS POSTED THE 8TH DAY OF AUGUST 2016 AT 4:30 P.M. AT YALE CITY HALL.