

DRAFT MINUTES
YALE CITY COMMISSION
REGULAR MEETING
209 N. MAIN STREET, YALE, OKLAHOMA
JULY 12, 2016
6:30 P.M.

The Yale City Commission will discuss and may take action at this meeting, including a vote or a series of votes, on each item listed on the Agenda unless the agenda item specifically states that no action will be taken.

OPENING PRAYER

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:30 p.m. by Mayor Terry Baker.
2. **ROLL CALL** – Those present were Mike Strader, Tom Mendenhall, Kris Watkins and Terry Baker. Richard Adsit was absent.

Richard Adsit came in at 6:32 p.m.

3. **CONSENT AGENDA** – Mike Strader made the motion to approve the consent agenda, Richard Adsit seconded the motion, vote yes by all.
 - a. **Approval of Minutes**
 - i. **Regular Meeting – June 14, 2016**
 - ii. **Special Meeting – June 27, 2016**
 - b. **Approval of Claims**
 - c. **Financial Statements**

4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – None

Meeting recessed at 6:33 p.m. to open public hearing

5. **PUBLIC HEARINGS**
 - a. **Public Hearing to receive comments regarding the completed City of Yale Project for Grant 15909 CDBG 13.** – No comments/public hearing closed at 6:34 p.m.

6. **PUBLIC APPEARANCES** – None

The public may address the Mayor and City Commission at this time regarding matters over which the Commission has control that are not listed on the agenda. The City Commission is prohibited by the Oklahoma Open Meeting Law from discussing or taking any action on matters presented during this time and may refer such items to the appropriate staff members for resolution. (Title 25, Section 301)

7. **RESOLUTIONS**

- a. **Consideration, discussion and action on Resolution No. 4-2016 “A Resolution adopting amendments to the City of Yale Personnel Policy.”** – Mr. McMillian explained required changes to policy due to recent FLSA changes. Richard Adsit made the motion to approve Resolution 4-2016, Kris Watkins seconded the motion which passed as follows: Yea: Strader, Adsit, Watkins, Baker Nay: Mendenhall.

8. **ORDINANCES**

- a. **Consideration, discussion and action on Ordinance No. 352 “AN ORDINANCE AMENDING SECTION 24-61 OF CHAPTER 24 OF THE YALE CITY CODE TO PROHIBIT UNATTENDED VEHICLES AND DECLARING AN EMERGENCY.”** – Mike Strader made the motion to approve Ordinance No. 352, Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
- b. **Consideration, discussion and action on declaring an emergency on Ordinance No. 352.** – Richard Adsit made the motion to approve declaration of an emergency on Ordinance No. 352, Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

- c. Consideration, discussion and action on Ordinance No. 353 “AN ORDINANCE ADOPTING ARTICLE 7 TO INCLUDE SECTIONS 16-59 THROUGH 16-66 OF CHAPTER 16 OF THE YALE CITY CODE TO PROHIBIT ABANDONED BUILDINGS AND PROVIDING FOR ABATEMENT OF ABANDONED BUILDINGS AND DECLARING AN EMERGENCY.” – Richard Adsit made the motion to approve Ordinance No. 353, Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
 - d. Consideration, discussion and action on declaring an emergency on Ordinance No. 353. – Richard Adsit made the motion to approve declaration of an emergency on Ordinance No. 353, Kris Watkins seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker. Nay: None.
- 9. GENERAL ORDERS**
- a. Consideration, discussion and action to approve the completed Yale Project for Grant# 15909 CDBG 13 and all pertaining closeout documents. – Richard Adsit made the motion to approve, Mike Strader seconded the motion, vote yes by all.
 - b. Consideration, discussion and action on an Access Agreement between APEX COMPANIES, LLC AND CITY OF YALE.” – Tabled to next meeting
 - c. Consideration, discussion and action on the renewal of a lease purchase with American Heritage Bank for the fiscal year ending June 30, 2017 regarding account #2015-150285. – Richard Adsit made the motion to approve, Tom Mendenhall seconded the motion, vote yes by all.
 - d. Consideration, discussion and action to authorize the following changes on City of Yale American Heritage Bank accounts. – Richard Adsit made the motion to approve, Tom Mendenhall seconded the motion, vote yes by all.
 - i. Remove Louis Smitherman, City Manager
 - ii. Remove Valerie Thurman, Deputy Clerk
 - iii. Authorized signers will be: Deanna Couch, City Clerk; Terry Baker, Mayor and Richard Adsit, Vice Mayor.
- 10. REPORTS FROM OFFICERS**
- a. Report from Police Chief: Department had 25 cases and 71 citations last month. Had 2 black Ford Crown Vic cars donated from Payne County Sherriff’s office. Car show went well despite weather issues.
 - b. Report from Field Manager: No report
 - c. Report from City Attorney: No report
- 11. COMMISSIONER COMMENTS**
- a. Report from Commissioner Strader: Tall grass needs attention on city private as well as private properties.
 - b. Report from Vice Mayor Adsit: Radio options for siren operations will be a benefit.
 - c. Report from Commissioner Mendenhall: No report
 - d. Report from Commissioner Watkins: No report
 - e. Report from Mayor Baker: Cemetery looks terrible, tombstones haven’t been weedeated all year.
- 12. EXECUTIVE SESSION**
- a. An Executive Session for the purpose of holding confidential communication pursuant to 25 O.S. §307 (B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Interim City Manager. – Entered Into at 7:15, exited at 8:04 No votes/No action in executive session.
- 13. RETURN FROM EXECUTIVE SESSION**
- a. Possible action regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Interim City Manager. – Richard Adsit made the motion to appoint Phillip Kelly Interim City Manager effective immediately with an additional

compensation of \$1,000 per month. Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

14. ADJOURNMENT - @ 8:05

The agenda was posted Monday, July 11, 2016 at 4:30 p.m. at the Yale Municipal Building, 209 N. Main, Yale, Oklahoma.

Deanna Couch, City Clerk

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