

**(DRAFT) MINUTES**  
**YALE WATER & SEWAGE TRUST AUTHORITY**  
**REGULAR MEETING**  
**209 N. MAIN STREET, YALE, OKLAHOMA**  
**JUNE 14, 2016**  
**6:30 P.M.**

1. **CALL TO ORDER** – The regular meeting of the Yale Water & Sewage Trust Authority was called to order at 6:30 p.m. by Mayor Terry Baker.
2. **ROLL CALL** – Those present were Mike Strader, Richard Adsit, Tom Mendenhall, Kris Watkins and Terry Baker.
3. **CONSENT AGENDA** – Richard Adsit requested to have Purchase Order 6428 removed from the consent agenda. Terry Baker requested to have the May 31, 2016 special minutes removed from the consent agenda. Richard Adsit made the motion to approve the remainder of the consent agenda, Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
  - a. **Approval of Minutes**
    - i. **Regular Meeting – May 10, 2016**
    - ii. **Special Meeting – May 31, 2016**
  - b. **Approval of Claims**
  - c. **Financial Statements**
4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – Richard Adsit made the motion to approve Purchase Order 6428, Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

Mike Strader made the motion to approve the May 31, 2016 minutes, Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins Abstain: Baker Nay: None.

5. **PUBLIC APPEARANCES** – None

6. **GENERAL ORDERS**

- a. **Consideration, discussion and on fiscal year 2015-2016 budget amendments.** – Richard Adsit made the motion to approve the 2015-2016 budget amendments. Kris Watkins seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
- b. **Consideration, discussion and action to authorize staff to approve any and all further required budget amendments to close out the fiscal year 2015-2016 budget.** – Richard Adsit made the motion to authorize staff to approve any and all further required budget amendments to close out the fiscal year 2015-2016 budget. Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
- c. **Consideration, discussion and action on the 2016-2017 budget for the Yale Water & Sewage Trust Authority.** – Richard Adsit made the motion to approve the 2016-2017 budget for the Yale Water & Sewage Trust Authority. Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
- d. **Consideration, discussion and action on a Distribution Service Maintenance Agreement with Oklahoma Municipal Power Authority.** - Tabled
- e. **Consideration, discussion and action on a Memorandum of Understanding with AMERESCO to complete a full preliminary assessment that will identify non exhaustive opportunities for self-funding improvements.** – Randy Wills with AMERESCO presented an option to complete preliminary assessment on the City utility meters. They are an energy service company, the 2<sup>nd</sup> biggest in the U.S. They have a 98.5% rate of accuracy backed by a 20 year guarantee. They generally see a 3-7% efficiency savings in electric meters and a 5-11% water accuracy gain. There are no upfront costs and no obligation to have the evaluation done.

Terry Baker made the motion to authorize AMERESCO to complete a full preliminary assessment that will identify non exhaustive opportunities for self-funding improvements. Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins Baker Nay: None.

## 7. APPOINTMENTS

- a. **Consideration, discussion and action on appointing an alternate authorized agent signatory for completed Discharge Monitoring Reports and submittal to DEQ.** – Richard Adsit made the motion to appoint Accurate Environmental and David Kincannon as an alternate authorized signatory for completed Discharge Monitoring Reports and submittal to DEQ. Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

## 8. REPORTS FROM OFFICERS

- a. **Report from Trust Attorney:** Request an Executive Session to discuss confidential communication between the City Commission and the City Attorney concerning a pending investigation, claim or action pursuant to the advice of the City Attorney that disclosure will seriously impair the ability of the City Commission to process the claim or conduct the pending investigation, litigation or proceeding in the public interest pursuant to Title 25, Section 307 (B)(4) of the Oklahoma Statutes.
- b. **Report from Lone Chimney Board Rep:** There are approximately 3 lawsuits still pending with limited information. August is the potential to transfer from Stillwater back to Lone Chimney which could possibly result in a reduction in cost. There is a potential suit to be settled prior to a court trial, if it goes to trial it could be 2 years before getting on the Payne County docket.
- c. **Report from General Manager:** We had several electric outages due to storms, we have still have two sirens out of order. Looking for surplus but without knowing specific parts it's had to get replacements. There has been an effort to get the leak on Boston repaired, where the asphalt was laid there is a line underneath, the next option is to cut a section of the road out.

## 9. COMMISSIONER COMMENTS

- a. **Report from Trustee Strader:** No report
- b. **Report from Vice Chairman Adsit:** Spoke to Andy Goddard on our siren situation, he's going to do an analysis of the city to see if one siren is an option. There's no cost for the survey, once it's done he'll bring the information to city staff. Stillwater is re-doing several of theirs due to getting parts is becoming a problem.
- c. **Report from Trustee Mendenhall:** No report
- d. **Report from Trustee Watkins:** No report
- e. **Report from Chairman Baker:** No report

## 10. EXECUTIVE SESSION

- a. **An Executive Session to discuss confidential communication between the City Commission and the City Attorney concerning a pending investigation, claim or action pursuant to the advice of the City Attorney that disclosure will seriously impair the ability of the City Commission to process the claim or conduct the pending investigation, litigation or proceeding in the public interest pursuant to Title 25, Section 307 (B)(4) of the Oklahoma Statutes.** – Richard Adsit made the motion to enter into executive session as listed on the agenda, Kris Watkins seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.  
The meeting entered into executive session at 7:24 p.m.

Richard Adsit made the motion to reconvene the regular meeting of the Yale Water & Sewage Trust Authority at 7:50 p.m., Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

## 11. RETURN FROM EXECUTIVE SESSION

- a. **Consideration, discussion and action to accept or reject the settlement offer of the Department of Environmental Quality to settle Case# 16-104.** – Richard Adsit made the motion to accept the settlement offer of the Department of Environmental Quality to settle Case# 16-104. Kris Watkins seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

12. **ADJOURNMENT** – Richard Adsit made the motion to adjourn, Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

The regular meeting of the Yale Water & Sewage Trust Authority was adjourned at 7:51 p.m. on Tuesday June 14, 2016.

Signed: \_\_\_\_\_  
Deanna Couch, City Clerk

Signed: \_\_\_\_\_  
Terry Baker, Mayor

**NOTICE OF THIS MEETING WAS POSTED THE 13<sup>TH</sup> DAY OF JUNE 2016 AT 4:30 P.M. AT YALE CITY HALL.**

DRAFT