

**MINUTES
YALE CITY COMMISSION
REGULAR MEETING
209 N. MAIN STREET, YALE, OKLAHOMA
MARCH 8, 2016
6:30 P.M.**

OPENING PRAYER

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:30 p.m. on Tuesday March 8, 2016 by Mayor Terry Baker.
2. **ROLL CALL** – Those present were Richard Adsit, Tom Mendenhall and Terry Baker. Mike Strader was absent.
3. **Consideration, discussion and action on appointment of Seat No. 3 to fill the vacant position created by the resignation of Charles Sprague.** – The commission considered the vacancy existing in Seat #3 on the City Commission. The vacancy was created by the resignation of Charles Sprague on February 22, 2016. After some discussion Richard Adsit moved that Kris Watkins be appointed to fill the unexpired term of office of Charles Sprague for Seat #3, Tom Mendenhall seconded the motion which passed as follows: Yea: Adsit, Mendenhall, Baker Nay: None.
4. **CONSENT AGENDA** – Tom Mendenhall requested to have Purchase Order 6138 and 6107 removed from the consent agenda. Richard Adsit requested to have Purchase Order 6139 and 6125 removed from the consent agenda. Tom Mendenhall made the motion to approve the remainder of the consent agenda, Richard Adsit seconded the motion which passed as follows: Yea: Adsit, Mendenhall, Baker Abstain: Watkins Nay: None.
 - a. **Approval of Minutes**
 - i. **Regular Meeting – February 9, 2016**
 - ii. **Special Meeting – February 22, 2016**
 - b. **Approval of Claims**
 - c. **Financial Statements**
5. **ITEMS REMOVED FROM THE CONSENT AGENDA** – Richard Adsit made the motion to approve Purchase Order 6138, Tom Mendenhall seconded the motion which passed as follows: Yea: Adsit, Mendenhall, Watkins, Baker Nay: None.

Tom Mendenhall made the motion to approve Purchase Order 6107, Richard Adsit seconded the motion which passed as follows: Yea: Adsit, Mendenhall, Watkins, Baker Nay: None.

Tom Mendenhall made the motion to approve Purchase Order 6139, Richard Adsit seconded the motion which passed as follows: Yea: Adsit, Mendenhall, Watkins, Baker Nay: None.

Terry Baker made the motion to approve Purchase Order 6125, Kris Watkins seconded the motion which resulted in a failed vote as follows: Yea: Watkins, Baker Nay: Adsit, Mendenhall.
6. **PUBLIC APPEARANCES**
 - a. **Larry Harris, Reserve Captain** – Mr. Harris presented a recent donation that was received from some anonymous donors in the amount of \$3,000. Mr. Harris read two letters addressed from Citizens of Yale stating they were concerned and wanted to support the health and safety of the Police Department. The donation is intended for the purchase of life vests (body armor) the additional cost not covered by the donation will be paid for by the fees received from the state for tag seizure which has to be used for law enforcement purposes.

Mike Craig spoke saying that per his recollection there were 35 abatement properties discussed at the last meeting, three commissioners after the meeting felt the city should proceed with those and only one has been done since. He stated the first action would be file the abatement and even if 10% of those that were contacted would do something it would be the cost of a stamp for the City. On the street issue he doesn't know how much has been paid but a lot of the streets have ½-1 inch of asphalt that is coming out in chunks, if I understand correctly we paid for 2 inches. The 5% retainage won't touch any of the remaining problems if 10% of the

streets are falling apart. He also stated he had recently joined the Fire Department and after each run there is maintenance to be done on the trucks to prepare for the next run. There are no lights at the back of the fire bay except two lights hanging by an extension cord, while doing maintenance this makes it very difficult in the evening hours. Any help with this problem would be appreciated.

Josh Robinson and Derek Sosbee both presented to discuss the recent emergency disaster exercise that had taken place, it was county wide involving Ripley, Perkins, Yale, Stillwater and Payne County Emergency Management. Mr. Sosbee reported the exercise was a tornado that began on the West side of the county that traveled through Ripley, Perkins and then Yale, the point was to see what resources were known, how help would be contacted and how things would be handled in a real emergency. Mr. Sosbee discussed the training requirements for staff as well as elected officials in order to qualify for FEMA reimbursement also going through the chain of command for resources from county to the federal level. Mr. Sosbee also reported the Emergency Manager for Yale was not present and Mr. Smitherman didn't know why. Mr. Sosbee reported that he's found the OLETS terminal in the Police Department unmanned before, this is a violation that could result in loss of the OLETS terminal. Mr. Robinson stated that the exercise went well overall and they felt like everyone learned a lot.

7. GENERAL ORDERS

- a. Consideration, discussion and review of the 2015-16 budget and consideration of possible amendments to the budget.** – No action

8. MISCELLANEOUS

- a. Consideration, discussion and action to accept a donation to the Yale Police Department to purchase bullet resistant vests.** – Richard Adsit made the motion to accept a donation to the Yale Police Department in the amount of \$3,000 to purchase bullet resistant vests, Kris Watkins seconded the motion which passed as follows: Yea: Adsit, Mendenhall, Watkins, Baker Nay: None.

9. REPORTS FROM OFFICERS

- a. Report from Police Chief:** Chief Kelly reported that the first week of March, fourth week of May and first week of August he takes vacation time, this generally happens every year. He had reported to Mr. Smitherman and Mr. Robinson that he would not be in town when the exercise was being planned, however apologized for not being there. Officer Moore had participated in the planning meetings and took part in the disaster exercise so there was coverage. There was a recent 911 call, the call was several minutes long, it was located outside of city limits with a man pinned under a tractor. It was 24 minutes from the time the call came in to the point of extrication. He also stated that we are a small town with small departments, the front office is short staffed right now and a lot of times the dispatcher will come over and help if needed. The front door lock on the Police Department is broken and needs to be fixed for security reasons. Chief Kelly also stated that the cost for sending abatement letters is around \$7.50 because they do have to be sent certified, return receipt.
- b. Report from City Manager:** Mr. Smitherman reported that City of Yale employees were well represented at the emergency exercise. He felt that staff did a super job, it was a paper drill and they all learned a lot. The exercise was to find out where our weaknesses were at so that they can be corrected. There will be a safe room at the High School once the new construction is done and the Elementary can be unlocked if needed. OMPA has reported of new staff to help with cities that have electric systems when needed, the cost would be minimal. Please look at the rate comparison that's being passed around on electric. If you know of or see any street problems, please let us know or call city hall.
- c. Report from City Attorney:** No report

10. COMMISSIONER COMMENTS

- a. Report from Commissioner Strader:** Absent
- b. Report from Vice Mayor Adsit:** No report
- c. Report from Commissioner Mendenhall:** Mr. Mendenhall asked if residents know how and where to register their storm shelters. He also stated that on 4th Street & W. Beaumont there is an 8-10" dip that needs some gravel.
- d. Report from Mayor Baker:** No report

- 11. ADJOURNMENT** – Richard Adsit made the motion to adjourn, Tom Mendenhall seconded the motion which passed as follows: Yea: Adsit, Mendenhall, Watkins, Baker Nay: None.

The regular meeting of the Yale City Commission was adjourned at 7:35 p.m. on Tuesday March 8, 2016.

Signed: _____
Deanna Couch, City Clerk

Signed: _____
Terry Baker, Mayor

NOTICE OF THIS MEETING WAS POSTED THE 4TH DAY OF MARCH 2016 AT 7:30 P.M. AT YALE CITY HALL.