

MINUTES
YALE WATER & SEWAGE TRUST AUTHORITY
REGULAR MEETING
209 N. MAIN STREET, YALE, OKLAHOMA
DECEMBER 8, 2015
6:00 P.M.

1. **CALL TO ORDER** – The regular meeting of the Yale Water & Sewage Trust Authority was called to order at 6:48 p.m. on Tuesday December 8, 2015 by Mayor Terry Baker.
2. **ROLL CALL** – Those present were Mike Strader, Richard Adsit, Tom Mendenhall, Charles Sprague and Terry Baker.
3. **CONSENT AGENDA** – Richard Adsit made the motion to approve the consent agenda, Charles Sprague seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Sprague, Baker Nay: None.
 - a. **Approval of Minutes**
 - i. **Regular Meeting – November 10, 2015**
 - b. **Approval of Claims**
 - c. **Financial Statements**
4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – None
5. **PUBLIC APPEARANCES**
 - a. **Jennifer Rogers with Oklahoma Municipal Power Authority** – Ms. Rogers provided an update on the new rate design for billing through OMPA. They also have a new 50/50 residential ceiling insulation rebate program that the city could vote to participate in. Palma Lough from OMPA will be up in the next few weeks to discuss new programs that are available. There are still energy rebate programs and an energy auditor program. Fort Supply and Moreland were both cities that were added this year, Cordell will be coming on in 2016; that will be a total of 42 cities with OMPA. There will be an upcoming resolution that OMPA will be asking their member cities to pass in the next few months. It's a PURPA Resolution, Public Utility Regulatory Policy Act, this would allow OMPA to handle anything that would fall under this on the cities behalf. There is a possible upcoming rate increase due to power plant upgrades, it will probably be below 3%, the numbers are still being finalized.
 - b. **Randy James with Data Technologies** – Our company has been in business about 30 years, we have about 730 customers in the Midwest. We are the leading vendor in the Midwest right now for our type of software. Our retention rate is about 99%, we have a good product with a good implementation plan; change is hard but we'll make it as easy as possible. Our goal is to make life simpler for the staff; we have a professional transition plan that we'll develop for your city. This includes on-site training and implementation versus online training. We can customize reports to fit what you need. The implementation will start with the financials and will continue with the other modules. These will be broken up into 2 or 3 trips as to not overwhelm the staff. We'll be there when the software goes live to help with any problems that may crop up. Utility Billing will be done on an automatic conversion; this will also clean up the data as it's converted. We have a great support team; we work on a triage system where urgent support calls are handled first. Consulting is also included in our standard support agreement. We do not charge for upgrades or enhancements; we do listen to our customers for enhancement ideas.
6. **RESOLUTIONS**
 - a. **Consideration, discussion and action on RESOLUTION NO. 13-2015 "A RESOLUTION CALLING FOR AND ESTABLISHING MEETING DATES FOR THE WATER & SEWAGE TRUST AUTHORITY OF THE CITY OF YALE, OKLAHOMA FOR THE YEAR 2016.** – Richard Adsit made the motion to approve Resolution No. 13-2015, Charles Sprague seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Sprague, Baker Nay: None.
7. **GENERAL ORDERS**
 - a. **Consideration, discussion and action on renewal with The Commissioners of the Land Office of the State of Oklahoma Lease No. 106413 Contract No. 14287.** – Richard Adsit made the motion to approve the renewal on the State of Oklahoma Lease No. 106413 Contract No. 14287. Tom

Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Sprague, Baker Nay: None.

- b. **Consideration, discussion and action on a Software Agreement with Data Technologies, Inc.** – Tom Mendenhall made the motion to approve a Software Agreement with Data Technologies, Inc. and to make a down payment in the amount of \$17,900 from the capital outlay fund. Charles Sprague seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Sprague, Baker Nay: None.

8. REPORTS FROM OFFICERS

- a. **Report from Trust Attorney:** No report
- b. **Report from Lone Chimney Board Rep:** Absent. Mr. Baker reported that Lone Chimney will not be giving out gifts but they will have a Christmas party and they did vote to give employee bonuses. The lake is currently 4' below normal, they will be discussing at their next meeting starting the plant to produce water. They've tabled everything on all the lawsuits, there was a motion to send their City of Pawnee bill to collections.
- c. **Report from General Manager:** DEQ has sent a notice of non-compliance from 2010. We've gone through old documentation and I will deliver the documents we've found to DEQ tomorrow. Mr. Baker stated they were probably trying to close out the file on the old plant. Mr. McMillian spent many hours working with DEQ so he could be of help on the matter. There have been a few water leaks recently, the one in front of the school we're still looking at. Hopefully you'll look at the water usage for November, we're under for the month.

9. COMMISSIONER COMMENTS

- a. **Report from Trustee Strader:** No report
- b. **Report from Vice Chairman Adsit:** No report
- c. **Report from Trustee Mendenhall:** No report
- d. **Report from Trustee Sprague:** No report
- e. **Report from Chairman Baker:** No report

- 10. **ADJOURNMENT** – Charles Sprague made the motion to adjourn, Richard Adsit seconded which passed as follows: Yea: Strader, Adsit, Mendenhall, Sprague, Baker Nay: None.

The regular meeting of the Yale Water & Sewage Trust Authority was adjourned at 7:40 p.m. on Tuesday December 8, 2015.

Signed: _____
Deanna Couch, City Clerk

Signed: _____
Terry Baker, Mayor

NOTICE OF THIS MEETING WAS POSTED THE 4TH DAY OF DECEMBER 2015 AT 4:30 P.M. AT YALE CITY HALL.