

**MINUTES
YALE CITY COMMISSION
REGULAR MEETING
209 N. MAIN STREET, YALE, OKLAHOMA
MAY 13, 2014
6:00 P.M.**

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:31 p.m. on Tuesday May 13, 2014 by Mayor Terry Baker.
2. **ROLL CALL** – Present were Mike Strader, Pat Heilmann, Robert Crisjohn and Terry Baker; Richard Adsit was absent.
3. **SWEARING IN CEREMONY**
 - a. **Seating of Terry Baker, Commissioner No. 5** – Prior to the meeting, Commissioner No. 5, Terry Baker took the oath of office with Deanna Couch, City Clerk.
4. **ANNUAL COMMISSION ORGANIZATION AND APPOINTMENTS**
 - a. **Election of Mayor** – Robert Crisjohn made the motion to nominate Terry Baker as mayor, Pat Heilmann seconded the motion which passed as follows: Yea: Strader, Heilmann, Crisjohn, Baker Nay: None.
 - b. **Election of Vice Mayor** – Mike Strader made the motion to nominate Robert Crisjohn for Vice Mayor, Pat Heilmann seconded the motion which passed as follows: Yea: Strader, Heilmann, Crisjohn, Baker Nay: None.
 - c. **Appointment of City Attorney** – Terry Baker made the motion to re-appoint Roger McMillian as the Yale City Attorney, Pat Heilmann seconded the motion which passed as follows: Yea: Strader, Heilmann, Crisjohn, Baker Nay: None.
 - d. **Appointment of Municipal Judge** – Terry Baker made the motion to re-appoint Frank Muret as the Yale Municipal Court Judge, Robert Crisjohn seconded the motion which passed as follows: Yea: Strader, Heilmann, Crisjohn, Baker Nay: None.
5. **CONSENT AGENDA** – Mike Strader made the motion to approve the consent agenda, Pat Heilmann seconded the motion which passed as follows: Yea: Strader, Heilmann, Crisjohn, Baker Nay: None.
 - a. **Approval of Minutes**
 - i. **Regular Meeting – April 8, 2014**
 - ii. **Special Meeting – April 17, 2014**
 - b. **Approval of Claims**
 - c. **Appointment of Miranda Brown to the Yale Library Board**
6. **ITEMS REMOVED FROM THE CONSENT AGENDA** – None
7. **PUBLIC APPEARANCES** – Tom Mendenhall stated the mowing of the parks and cemetery are going well and things are looking very nice.
8. **GENERAL ORDERS**
 - a. **Consideration, discussion and action on engagement letter with CBEW Professional Group, LLP in the amount of \$20,100.00 to prepare annual Financial Statements and Audit Reports for Fiscal Year Ending June 30, 2014.** – Robert Crisjohn made the motion to approve the engagement letter with CBEW Professional Group, LLP in the amount of \$20,100 to prepare annual Financial Statements and Audit Reports for Fiscal Year Ending June 30, 2014. Mike Strader seconded the motion which passed as follows: Yea: Strader, Heilmann, Crisjohn, Baker Nay: None.
 - b. **Consideration, discussion and action regarding Yale Housing Authority request for the 2014 Environmental Review certifying funded projects are either exempt or categorically excluded.** – Terry Baker made the motion to approve the Yale Housing Authority requests for the 2014 Environmental Review certifying funded projects are either exempt or categorically excluded. Mike Strader seconded the motion which passed as follows: Yea: Strader, Heilmann, Crisjohn, Baker Nay: None.

- c. **Consideration, discussion and action on Jail Agreement to house prisoners between the Payne County Sheriff's Department and the City of Yale beginning July 1, 2014.** – Robert Crisjohn made the motion to approve the Jail Agreement to house prisoners between the Payne County Sheriff's Department and the City of Yale beginning July 1, 2014. Mike Strader seconded the motion which passed as follows: Yea: Strader, Heilmann, Crisjohn, Baker Nay: None.
- d. **Consideration, discussion and action to surplus three Library Card Catalogs; one Library Card Catalog with stand; two paperback book racks; one Heavy Duty 36' Firemen's Ladder.** – Robert Crisjohn made the motion to approve the surplus of three Library Card Catalogs; one Library Card Catalog with stand; two paperback book racks and one Heavy Duty 36' Firemen's Ladder. Mike Strader seconded the motion which passed as follows: Yea: Strader, Heilmann, Crisjohn, Baker Nay: None. The above items will be advertised 21 days prior to sale and will then either be sold at auction or by sealed bid.
- e. **Consideration, discussion and action on Fiscal Year 2013-2014 Budget Amendments.** – Robert Crisjohn made the motion to approve Fiscal Year 2013-14 Budget Amendments. Mike Strader seconded the motion which passed as follows: Yea: Strader, Heilmann, Crisjohn, Baker Nay: None.
- f. **Discussion on FY 2013-2014 Budget.** – City Manager Adams stated there had been several problems that had to be addressed in the current budget however the budget was now starting to come into balance.

9. REPORTS FROM OFFICERS

- a. **Report from Police Chief:** Chief Kelly stated the Police Department was getting ready for the car show; they planned to have inflatable's, carnival games and several other activities.
- b. **Report from City Attorney:** None
- c. **Report from City Manager:** City Manager Adams reported that the Annex Building was clean, the lots had been mowed and the auctioneer was ready for the sale on May 17. The spillway is coming along, they will plan to sprig and sod soon. One new full-time and part-time employee has been hired for the utility departments. Sirens and generators are working well; the contract for use of the Elementary school storm shelter has been signed and city representatives continue to attend the Emergency Management meetings for Payne County. Cleaning and repairs have been made on the pool, Yale Youth Sports Association plan to have it up and running soon. Citations for weeds and trash will begin soon; the library book sale is finished and starting in June the library will host new summer hours.

10. COMMISSIONER COMMENTS

- a. **Report from Commissioner Strader:** Commissioner Strader stated the parks and entrance looked nice and the mowing has been done well.
- b. **Report from Commissioner Adsit:** Absent
- c. **Report from Commissioner Heilmann:** None
- d. **Report from Commissioner Crisjohn:** Commissioner Crisjohn stated the cemetery looks nice.
- e. **Report from Commissioner Baker:** None

- 11. **ADJOURNMENT** – Mike Strader made the motion to adjourn. Pat Heilmann seconded the motion which passed as follows: Yea: Strader, Heilmann, Crisjohn, Baker Nay: None.

The regular meeting of the Yale City Commission was adjourned at 7:11 p.m. on Tuesday, May 13, 2014.

Signed: _____
Deanna Couch, City Clerk

Signed: _____
Terry Baker, Mayor

NOTICE OF THIS MEETING WAS POSTED THE 12TH DAY OF MAY 2014 AT 4:30 PM AT YALE CITY HALL.