

**MINUTES
YALE CITY COMMISSION
REGULAR MEETING
209 N. MAIN STREET, YALE, OKLAHOMA
MAY 12, 2015
6:00 P.M.**

OPENING PRAYER

1. **CALL TO ORDER** – The regular meeting of the Yale City Commission was called to order at 6:00 p.m. on Tuesday May 12, 2015 by Mayor Terry Baker.
2. **ROLL CALL** – Those present were Mike Strader, Richard Adsit, Pat Heilmann, Kris Watkins and Terry Baker.
3. **Presentation to Pat Heilmann, Commission Seat No. 3 in recognition of her years of service to the city.** – Terry Baker presented a proclamation to Ms. Heilmann declaring May 13, 2015 as “Pat Heilmann Day” in honor of her years of service to the community.
4. **SWEARING IN CEREMONY**
 - a. **Seating of Kristopher Watkins, Commission Seat No. 3** – Prior to the meeting, Commissioner No. 3, Kristopher Watkins took the oath of office with Deanna Couch, City Clerk.
 - b. **Seating of Tommy Mendenhall, Commission Seat No. 4** – Prior to the meeting, Commissioner No. 4, Tommy Mendenhall took the oath of office with Deanna Couch, City Clerk.
5. **ANNUAL COMMISSION ORGANIZATION AND APPOINTMENTS**
 - a. **Election of Mayor** – Richard Adsit made the motion to nominate Terry Baker, Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker.
 - b. **Election of Vice Mayor** – Mike Strader made the motion to nominate Richard Adsit, Terry Baker seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker
Nay: None.
 - c. **Appointment of City Attorney** – Terry Baker made the motion to re-appoint Roger McMillian as the Yale City Attorney, Richard Adsit seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker
Nay: None.
 - d. **Appointment of Municipal Judge** – Richard Adsit made the motion to re-appoint Frank Muret as the Yale Municipal Court Judge, Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker
Nay: None.
6. **CONSENT AGENDA** – Richard Adsit made the motion to approve the consent agenda, Kris Watkins seconded the motion which passed as follows: Yea: Strader, Adsit, Watkins, Baker
Abstain: Mendenhall
Nay: None.
 - a. **Approval of Minutes**
 - i. **Regular Meeting – April 14, 2015**
 - ii. **Special Meeting – April 27, 2015**
 - b. **Approval of Claims**
 - c. **Appointment of Marilyn Smitherman to the Yale Library Board**
7. **ITEMS REMOVED FROM THE CONSENT AGENDA** – None
8. **PUBLIC APPEARANCES** – Tom Reeder spoke about the Lone Chimney Water Association Board.

9. GENERAL ORDERS

- a. **Consideration, discussion and action on FY 2014-15 Budget Amendments.** – Richard Adsit made the motion to approve the FY 2014-15 Budget Amendments, Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
- b. **Consideration, discussion and action on Interlocal Agreement between the City of Yale and Payne County.** – Richard Adsit made the motion to approve the Interlocal Agreement between the City of Yale and Payne County, Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
- c. **Consideration, discussion and action on engagement letter with CBEW Professional Group, LLP in the amount of \$20,100.00 to prepare annual Financial Statements and Audit Reports for Fiscal Year Ending June 30, 2015.** – Richard Adsit made the motion to approve the engagement letter with CBEW Professional Group, LLP in the amount of \$20,100 to prepare annual Financial Statements and Audit Reports for Fiscal Year Ending June 30, 2015. Kris Watkins seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

10. MISCELLANEOUS

- a. **Consideration, discussion and action to approve the purchase of a 2016 Ford Police Interceptor SUV AWD in the amount of \$32,982.00, state contract pricing, from Bob Hurley Ford.** – Chief Kelly presented the option to purchase a 2016 SUV for the Police Department. Mr. McMillian explained that in the charter there is a single item purchase limit of \$30,000 without approval of an ordinance. Richard Adsit made the motion to direct city the attorney to prepare an ordinance for the city to purchase or lease purchase a 2016 SUV type vehicle for \$32,982. Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
- b. **Consideration, discussion and action to select two nominees from the list of nominees on the 2015 Oklahoma Municipal Assurance Group Official Ballot for the Board of Trustees election.** – Richard Adsit made the motion to nominate Mike Nunneley and Mark Whinnery for the 2015 OMAG Board of Trustees, Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
- c. **Consideration, discussion and action to submit two selected nominees as the City of Yale official vote on the election of trustees on the 2015 Oklahoma Municipal Assurance Group Official Ballot.** – Richard Adsit made the motion to submit Mike Nunneley and Mark Whinnery as the City of Yale official vote on the election of trustees on the 2015 OMAG Official Ballot. Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
- d. **Consideration, discussion and action to instruct the City Manager to prepare plans, maps and specifications for a street repair and overlay project within the City of Yale.** – Roger McMillian advised of the legalities for this project, Chief Kelly spoke about concerns for the truck route through town. Terry Baker made the motion to proceed with a major street project for the summer of 2015 and specify that the City Manager and Department Heads lay out maps and specs for the project at the June Commission Meeting. Kris Watkins seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.
- e. **Consideration and discussion on FY 2015-16 budget.** – No action

11. APPOINTMENTS

- a. **Consideration, discussion and action on appointment of a COEDD Board Member.** – Tom Mendenhall made the motion to appoint Louis Smitherman as the City of Yale COEDD Board Member, Richard Adsit seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

12. REPORTS FROM OFFICERS

- a. **Report from Library Director:** Ms. Griffin prepared a report that the commissioners should have received in their packet. She explained the rules and regulations for the Maintenance of Effort required to continue receiving state aid. Presented a report over the last 3 years of activity at the library and asked to please consider the library budget for next year, they must keep the state aid funding. There are many wireless options at the library that is accessed by the public, they are also looking into E-books, youth and adult classes. David Eller will no longer be available to donate his time working on the IT side of the library, the internet connection is free to the library, and it is a big benefit to the community as well as a deduction on the phone bill. Mr. Adsit asked if the library had joined any efforts with the school library. Ms. Griffin stated she would look into that, the library is an important part of our community and we are really blessed to have the library that we have. The new circulation system was put in place in October, between October 24, 2014 and today 80 new patron ID's have been issued. That is a lot when you consider each patron ID essentially covers a family and not just one person. We have lots of generous donors and supporters of the library that are invaluable. Cindy Hudgins is retiring from the library board after 27 years.
- b. **Report from Police Chief:** It's tornado season as everybody knows and we've been conducting siren tests monthly. Will be talking to Mr. Bledsoe very soon at the school to look at a new agreement for use of the school shelter. Car show is still scheduled, with rain chances they are considering postponing. The decision will be made on Friday whether or not to move the date of the car show. Abatements are being worked on, there is a current list of abatements that each commissioner received. Mr. Adsit asked for a progress report or action on each location listed on the report. Each resident is given a warning and then 10 days before citations can be issued. If residents fight the tickets in court it has to go to trial which only occurs 4 times a year. Appreciate the board approving the car purchase. Cushing PD will be donating their animal control truck as well as an older Ford Crown Victoria to the department. The animal control truck will be a great benefit but the problem with animal control is we have no contract with any vets in the area so the dogs stay in the pound until we find the owner or we adopt them out. We had a bid on a contract with a vet however it was not cost effective. Mr. Mendenhall asked what the department responsibility's was as far as animal control. Chief Kelly explained that dead animals falls under sanitation and should be picked up by the city crew, live animals are handled by the police department.
- c. **Report from City Manager:** Had the city wide clean up, there was 31.17 tons of debris collected during the week. Several trucks with limbs, leaves and other tree parts that were able to be chipped up. Would like to thank Mr. Cavett for allowing us to use the chipper from Payne County. Several citizens expressed an interest in the wood chips and we've been able to accommodate that. There were several volunteers but really appreciated Mr. Adsit cutting tree limbs, it kept the crew busy with the chipper. Would encourage the citizens to look at trees near their homes to see if there are any that may cause problems with the electric lines. Optimistic that we will continue to work on cutting back trees, with the rainy season here please be patient with us in the cemetery and headstones sinking from the rain. There was a survey in your packet, would you please look at this list and rate each item and return to me.
- d. **Report from City Attorney:** Remind commission that the Mayor needs to set a date for a special meeting to approve the ordinance for the purchase of the vehicle for the Police Department. Special Meeting set for Friday May 15 at 6:00 p.m.

13. COMMISSIONER COMMENTS

- a. **Report from Commissioner Strader:** Community Cables are in the back of the alley in Sunset Circle and multiple other places. There are no telling how many cables are laying all over town. Welcome to Tom and Kris, also asked if his chair could be fixed in the commission room.
- b. **Report from Commissioner Adsit:** No report

- c. **Report from Commissioner Mendenhall:** There are trees in power lines that need to be addressed. The sooner the better on phase II of the electric upgrade and getting rid of the trees. Last night the gates were found open at the treatment plant and at the armory. Would think the treatment plant gates were very important but the city manager needs to be aware of those things. There are headstones caving in at the cemetery that need to be filled in, the mowing at the cemetery look good.
- d. **Report from Commissioner Watkins:** Welcome to Tom, Pat it was nice working with you even though it was short lived. Asked Chief Kelly to tell Mr. Moore that his service is appreciated.
- e. **Report from Commissioner Baker:** Welcome aboard Tom, the commission is looking for good information from you.

14. ADJOURNMENT – Kris Watkins made the motion to adjourn, Tom Mendenhall seconded the motion which passed as follows: Yea: Strader, Adsit, Mendenhall, Watkins, Baker Nay: None.

The regular meeting of the Yale City Commission was adjourned at 7:30 p.m. on Tuesday, May 12, 2015.

Signed: _____
Deanna Couch, City Clerk

Signed: _____
Terry Baker, Mayor

NOTICE OF THIS MEETING WAS POSTED THE 11TH DAY OF MAY 2015 AT 4:30 PM AT YALE CITY HALL.