

**MINUTES  
YALE CITY COMMISSION  
SPECIAL MEETING  
209 N. MAIN STREET, YALE, OKLAHOMA  
FEBRUARY 17, 2015  
6:00 P.M.**

**OPENING PRAYER**

1. **CALL TO ORDER** – The special meeting of the Yale City Commission was called to order at 6:01 p.m. on Tuesday February 17, 2015 by Mayor Terry Baker.
2. **ROLL CALL** – Those present were Mike Strader, Richard Adsit, and Terry Baker. Pat Heilmann and Kris Watkins were absent.
3. **CONSENT AGENDA** – Mike Strader made the motion to approve the consent agenda, Richard Adsit seconded the motion which passed as follows: Yea: Strader, Adsit, Baker Nay: None.
  - a. **Approval of Minutes**
    - i. **Regular Meeting – January 13, 2015**
  - b. **Approval of Claims**
4. **ITEMS REMOVED FROM THE CONSENT AGENDA** – None
5. **PUBLIC APPEARANCES** – None
6. **ORDINANCES**
  - a. **Consideration, discussion and action to approve Ordinance No. 343 “AN ORDINANCE ANNEXING PROPERTY GENERALLY LOCATED IN THE SOUTHWEST QUARTER (SW/4) OF SECTION EIGHTEEN (18), TOWNSHIP NINETEEN (19) NORTH, RANGE SIX (6) EAST OF THE INDIAN MERIDIAN, PAYNE COUNTY, STATE OF OKLAHOMA.** – Richard Adsit made the motion to approve Ordinance No. 343, Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Baker Nay: None.
  - b. **Consideration, discussion and action on declaring an emergency on Ordinance No. 343.** – No action
7. **MISCELLANEOUS**
  - a. **Consideration, discussion and action to approve the 2013-2014 fiscal year end financial statements and audit as prepared by CBEW Professional Group.** – Katie McAdams from CBEW Professional Group presented the 2013-2014 fiscal year end audit. Richard Adsit made the motion to approve the 2013-2014 fiscal year financial statements and audit, Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Baker Nay: None.
  - b. **Consideration, discussion and action on the City of Yale Personnel Policy Manual changes.** – Terry Baker made the motion to amend Section 104-11A of the City of Yale Personnel Policy Manual to reflect that a city employee may take a car home at night provided they do not live more than 6 miles outside the city limits. Richard Adsit seconded the motion which passed as follows: Yea: Strader, Adsit, Baker Nay: None.
8. **REPORTS FROM OFFICERS**
  - a. **Report from Police Chief:** New department patches are in place on uniforms, abatements on appliances are in force, several options have been given to residents on disposing of appliances. City Clerk received a report from Nicole James at the Seville Center in Stillwater commending the Yale Department for a great working relationship.
  - b. **Report from City Attorney:** No report
  - c. **Report from City Manager:** Mr. Smitherman asked if the city was responsible for toppled over, dilapidated headstones. Mr. Baker talked about the cemetery association helping on issues like that. Mr. Adsit asked

what other cities do. Mr. Smitherman also stated he was trying to get a timeframe for preventative maintenance for vehicles and streets.

#### 9. COMMISSIONER COMMENTS

- a. **Report from Commissioner Strader:** Mr. Strader reported there was an article in the Stillwater Newspress on Mr. Smitherman, he also felt he gave a nice speech at the chamber banquet.
- b. **Report from Vice Mayor Adsit:** Mr. Adsit reported the alley behind Tom Mendenhall's house is still closed from a water leak repair. Mr. Smitherman said it's still muddy but when it dries the city will take care of it. We need to develop a vehicle succession hand me down program; private payments for personal gas usage would do far in repairing our city vehicles. If we need vehicles let's get some city vehicles. The Police Department is doing a good job and Tim did a great job on the recent electrical outage.
- c. **Report from Commissioner Heilmann:** Absent
- d. **Report from Commissioner Watkins:** Absent
- e. **Report from Mayor Baker:** Mr. Baker reported at Tom Reeder's just West on Hwy 51 at the Town & Country Church, 7<sup>th</sup> street, 1<sup>st</sup> left there is a small road/alley way where there is a large leak in the middle of the road.

**Richard Adsit made the motion to recess the special meeting of the Yale City Commission, Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Baker Nay: None. The special meeting of the Yale City Commission was recessed at 6:44 p.m.**

**Terry Baker made the motion to reconvene the special meeting of the Yale City Commission, Richard Adsit seconded the motion which passed as follows: Yea: Strader, Adsit, Baker Nay: None. The special meeting of the Yale City Commission was reconvened at 7:08 p.m.**

#### 10. EXECUTIVE SESSION

- a. **An Executive Session for the purpose of holding confidential communication pursuant to 25 O.S. §307 (B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of City Manager.** - Richard Adsit made the motion to enter into executive session, Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Baker Nay: None. The meeting entered executive session at 7:08 p.m.

- 11. RETURN FROM EXECUTIVE SESSION** – Richard Adsit made the motion to reconvene the special meeting of the Yale City Commission at 7:58 p.m., Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Baker Nay: None.  
No votes and No action was taken in executive session.

- a. **Possible action regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation of City Manager and authorizing the revision of an employment contract for the position of City Manager.** – Richard Adsit made the motion to direct the City Attorney to amend the current employment contract for the City Manager to pay their private supplemental insurance in lieu of participating in the City Group Health Plan. Mike Strader seconded the motion which passed as follows: Yea: Strader, Adsit, Baker Nay: None.

- 12. ADJOURNMENT** – Mike Strader made the motion to adjourn, Richard Adsit seconded the motion which passed as follows: Yea: Strader, Adsit, Baker Nay: None.

The special meeting of the Yale City Commission was adjourned at 8:00 p.m. on Tuesday February 17, 2015.

Signed: \_\_\_\_\_  
Deanna Couch, City Clerk

Signed: \_\_\_\_\_  
Terry Baker, Mayor

**NOTICE OF THIS MEETING WAS POSTED THE 10<sup>TH</sup> DAY OF FEBRUARY 2015 AT 9:00 A.M. AT YALE CITY HALL.**